



**Town of Gordonsville**

112 South Main Street,  
P.O. Box 276  
Gordonsville, VA 22942  
Phone: (540) 832-2233  
Fax: (540) 832-2449  
www.townofgordonsville.org

Application for Water and Sewer and Trash Service

**PLEASE PRINT**

**Private Residence**     **Business**

Name \_\_\_\_\_

Business Name \_\_\_\_\_ Federal ID # \_\_\_\_\_

Mailing Address \_\_\_\_\_

Physical Address (911) where water is to be turned on:

\_\_\_\_\_

Phone Number: Home \_\_\_\_\_ Business \_\_\_\_\_

Drivers' License Number \_\_\_\_\_ Social Security Number \_\_\_\_\_

Place of Employment \_\_\_\_\_

Work Phone Number \_\_\_\_\_ EXT. \_\_\_\_\_

Spouse's Name \_\_\_\_\_

Drivers' License Number \_\_\_\_\_ Social Security Number \_\_\_\_\_

Place of Employment \_\_\_\_\_

Work Phone Number \_\_\_\_\_ EXT. \_\_\_\_\_

e-mail address \_\_\_\_\_

\_\_\_\_\_

Date request water service to be turned on \_\_\_\_\_

Do you own or rent the residence/business? \_\_\_\_\_

**Proof of ownership is required (Settlement Statement must be presented)**

If renting, who is your landlord? \_\_\_\_\_ Telephone \_\_\_\_\_

**Fees to be paid prior to service activation:**

\$35 Service Fee required for all service activations (non-refundable) in addition to a

\$200 Minimum deposit required if renting \_\_\_\_\_ (to be applied to final billing)

\_\_\_\_\_

**TRASH SERVICE**

All residential trash service is curb side pickup. Please notify the Town of Gordonsville if you have questions about your trash service at (540) 832-2233.

All commercial trash service will either be curb side pickup or large dumpster pickup. If you have questions about your trash services please contact the Town of Gordonsville at (540) 832-2233.

If you are in need of trash pickup please check:

\_\_\_\_\_ Residential – pick up address \_\_\_\_\_

\_\_\_\_\_ Commercial – pick up address \_\_\_\_\_

For Commercial please indicate the type of pick up you need:

Curb Side  2yd Dumpster  4yd Dumpster  6yd Dumpster  8yd Dumpster

\_\_\_\_\_ I understand fully that the billing period for water and sewer service is the 15<sup>th</sup> of every month and the due date is the 15<sup>th</sup> of the following month.

I am responsible for all water/sewer bills incurred unless a final bill request form has been filled out and signed by me to terminate water/sewer services. This form is to be turned into the Town of Gordonsville Treasurer’s Office at least 10 days prior to my needing water/sewer services terminated.

I understand that failure to receive bills or notices does not prevent such bills from becoming delinquent. Should your account become delinquent, water/sewer service will be discontinued and will not be resumed **until all water bills plus any additional fees are paid to the Town. I understand that if I am delinquent four times in a 12 month period the Town will require me to pay a deposit or an additional deposit.**

Landowners will be held responsible for all unpaid account balances. By signing below the landowner guarantees payment of all services, *costs, fees, charges, etc.*, arising from or related to this application. (See also, **Sections 23-53 of the Town Code.**)

This application obligates the **owner and lessee, jointly and severally,** of the premises to pay for all water furnished and all fees associated with the account.

Applicant’s Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Landowner’s Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

e-mail Address: \_\_\_\_\_

Date: \_\_\_\_\_

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*Office use only:*

Town employee: \_\_\_\_\_

**OWNER**

Has water customer shown proof of ownership? \_\_\_\_\_ yes \_\_\_\_\_ no

If yes, who is Mortgage Company? \_\_\_\_\_

Who was closing Attorney? \_\_\_\_\_

Have Real Estate Taxes been paid? \_\_\_\_\_ Have prior Utilities been paid? \_\_\_\_\_

**RENTER**

If water customer is renting, has deposit been paid? \_\_\_\_\_yes \_\_\_\_\_no

Has landowner been called to verify signature and terms of application? \_\_\_yes \_\_\_no