



BOARD OF ARCHITECTURAL REVIEW MEETING

MINUTES

Wednesday, March 27, 2019

6:00 p.m.

Council Chambers

The Town of Gordonsville Board of Architectural Review held their regular meeting in the Council Chambers of Town Hall. Members present were Chairman Theo van Groll, Vice-Chairman Will Stewart, Sharon Hujik, and Judy Cutright. Sunnie Capelle was absent. Staff present was Town Manager and BAR Secretary Deborah Kendall.

CALL TO ORDER

The meeting was called to order at 6:00 p.m. Chairman van Groll stated a quorum was present.

NEW BUSINESS

There was no new business.

UNFINISHED BUSINESS

Consideration of Certificate of Appropriateness for 510 N. Main Street.

Merle Fossen, applicant, attended the meeting to further discuss with the BAR the replacement of windows in the house he is renovating. The BAR discussed the request and the need to preserve the current window style of one-over-one with a similar trim size, as well as preserving the existing exterior window trim.

Mr. Fossen indicated he hopes to use a fiberglass or aluminum-clad window and keep the existing exterior window trim.

After a lengthy discussion, Vice-Chairman Stewart made a motion, seconded by Ms. Cutright, to approve the application for a certificate of appropriateness for the replacement of windows in the house located at 510 N. Main Street, as discussed, noting that all windows replaced shall be similar in style to the one-over-one pane windows and exterior molding (casing, sill and head) currently found on the house, pending BAR Chairman approval of the desired manufacturer and window profile to ensure window materials and trim duplicate or closely match existing trim details so as to remain compatible with the character of the house, and to do so is compatible with the architectural character of the existing dwelling and meets the standards set forth in Section 610.10 of the Town of Gordonsville Land Development ordinance. The motion carried 4-0.

CONSIDERATION OF MEETING MINUTES

The members of the BAR briefly discussed the minutes from the February 6, 2019 meeting. Ms. Cutright stated that the prefix of her name should be “Ms.”, and not “Mrs.” Chairman van Groll made a motion, seconded by Vice-Chairman Stewart, to approve the minutes of February 6, 2019 as amended. The motion carried 4-0.

Members of the BAR welcomed new member Sharon Hujik and discussed with her the creation of the historic district and the BAR, as well as the general process of reviewing requests for Certificates of Appropriateness.

ADJOURNMENT

There being no further business to come before the BAR, Chairman van Groll adjourned the meeting at 7:20 p.m.

Deborah S. Kendall, Secretary