Attached is a Certificate of Appropriateness application and supporting documentation for the installation of a wooden privacy fence in the rear yard of property located at 511 N. Main Street.

Pursuant to Section 610.10 of the Town of Gordonsville Land Development Ordinance, the following features and factors shall be considered in determining whether or not to permit the moving, removing, encapsulation, razing, or demolition, in whole or in part, of a historic landmark, building, or structure within the HOD:

(a) The historic, architectural or cultural significance, if any, of the specific structure or property, including, without limitation;

(1) The age of the structure or property;

(2) Whether it has been designated a National Historic Landmark, listed on the National Register of Historic Places, or listed on the Virginia Landmarks Register;

(3) Whether, and to what extent, the building or structure is associated with an historic person, architect or master craftsman, or with an historic event;

(b) The degree to which distinguishing characteristics, qualities, features or materials remain;

(c) Whether, and to what extent, a contributing structure is linked, historically or aesthetically, to other buildings or structures within the historic overlay district, or is one (1) of a group of properties within such a district whose concentration or continuity possesses greater significance than many of its component buildings and structures;

(d) The overall condition and structural integrity of the building or structure, as indicated by studies prepared by a qualified professional engineer and provided by the applicant or other information provided to the board; and

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<th>AGENDA ITEM 3a</th>
<th>DISPOSITION:</th>
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<tr>
<td>New Business</td>
<td>[X] Action Required</td>
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<td>[ ] Informational</td>
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<tr>
<th>AGENDA TITLE:</th>
<th>Attachment:</th>
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<td>Consideration of COA for 511 N. Main Street</td>
<td>[ X ] yes</td>
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(e) Whether, and to what extent, the applicant proposes means, methods or plans for moving, removing or demolishing the structure or property that preserves portions, features or materials that are significant to the property's historic, architectural or cultural value.

Additionally, the Historic Overlay District Guidelines offer the following regarding fencing:

**FENCES: GENERAL INFORMATION**

a. Cast iron or other original fence material should be preserved and may be added to buildings if appropriate to the architectural period and style of the construction and in some instances may be appropriate for buildings of later vintage.

b. Chain link fences, concrete block fences and fences of louvered, basket weave, horizontal board, stockade or shadowbox design are generally not acceptable. Plastic or fiberglass fences are generally not appropriate.

c. Freestanding brick fences that obstruct visibility of primary buildings are not acceptable in front yards but may be installed in rear or side yards.

d. Traditional plantings such as hedges and shrubs are acceptable alternatives for fences.

**FENCES IN THE REAR YARD**

a. The same low fence design specified in Fences in the Front Yard is appropriate for rear yard fences, but privacy fences of wood boards or planks are also acceptable at this location.

b. Single row privacy fences of vertical flat top boards or planks of an appropriate height and width for the intended use are the most appropriate for the Gordonsville Historic District, but boards or planks topped with a lattice or picket designs are also acceptable.

**MOTIONS FOR CONSIDERATION:**

Motion to approve:

“Motion to approve the application for a certificate of appropriateness for the installation of a wooden privacy fence in the rear yard at 511 N. Main Street in that the proposal is compatible with the architectural character of the existing dwelling and meets the standards set forth in Section 610.10 of the Town of Gordonsville Land Development ordinance.”

Motion to deny:

“Motion to deny the application for a certificate of appropriateness for the installation of a wooden privacy fence in the rear yard at 511 N. Main Street in that the proposal is incompatible with the architectural character of the existing dwelling and does not meet the standards set forth in Section 610.10 of the Town of Gordonsville Land Development ordinance.”
CERTIFICATE OF APPROPRIATENESS

I. IDENTIFICATION AND PROPERTY LOCATION

Tax Map Identification Number: 68A 24 (3) 1 (30) 4

Name of Property Owner: Gordonsville United Methodist Church

Physical Address of the site: 511 N. Main Street Gordonsville, VA 22942

Mailing Address: 511 N. Main Street Gordonsville, VA 22942

Telephone Number: 540-664-8488   Fax Number: ______

E-mail Address: jeremyandpennyfelter@gmail.com

Name of Contractor: Mark Elmore

Contractor’s Mailing Address: 190 S James Madison Hwy

Telephone Number: 540-360-3747   Fax Number: ______

E-mail Address: celmore1990@gmail.com

*Does Contractor have a Town of Gordonsville Business License?  □ YES  □ NO

II. DESCRIPTION OF PROPOSED WORK (check all that apply)

□ New structure/building  □ Driveway/Parking area  □ Demolition
□ Addition to existing structure/building  □ Sign  □ Relocation
□ Exterior Change  □ Wall/Fence  □ Other______

III. SUPPORT DOCUMENTATION – New Construction/Alterations An application for a Certificate of Appropriateness shall be accompanied by three (3) copies of the following support documentation:

Attached  N/A

☐ □ Site plan or plat of property showing lot dimensions; location, size, and use of existing and proposed structures; yard dimensions; location of private and public easements; water courses; fences; adjoining street names and right-of-way width.

☐ □ Photographs of the subject property and photographs of the buildings on contiguous properties.

☒ □ Detailed and clear descriptions of any proposed changes in the exterior features of the subject property, including but not limited to the following: the general design, arrangement, texture, materials, and signs, to be used and other exterior fixtures and appurtenances. Samples of material may be required.

☒ □ Information showing the relationship of the proposed change to surrounding properties.
IV. SUPPORT DOCUMENTATION – Demolitions or partial demolitions An application for a Certificate of Appropriateness shall be accompanied by three (3) copies of the following support documentation:

Attached N/A

☐ Detailed and clear descriptions of any proposed changes in the exterior features of the subject property.

☐ Photographs of the subject property and photographs of the buildings on contiguous properties.

☐ Information showing the relationship of the proposed change to surrounding properties.

☐ Post-demolition plans, for all principal structures to be demolished on any site governed by this article and the appropriateness of such plans to the architectural character of the district.

☐ A structural evaluation and cost estimates for rehabilitation, prepared by a professional engineer, shall be provided by the applicant in the case of a demolition request where structural integrity is at issue. The Board of Architectural Review may waive the requirement for a structural evaluation and cost estimates in the case of an emergency, or if it determines that the building or structure proposed for demolition is not historically, architecturally or culturally significant.

V. ADDITIONAL REMARKS

Fence is to be built from corner of house, 75' into back yard, 80' across the back, and 75' to opposite corner of the house.

__________________________  __________________________
Signature of Property Owner(s)  Date

Penny Pelto

Please print name of signature

The issuance of a certificate of appropriateness shall not, in and of itself, authorize any construction, reconstruction, alteration, repair, demolition, or other improvements or activities requiring a Town zoning permit or County building permit. Where a zoning or building permit is required, no activity authorized by a certificate of appropriateness shall be lawful unless conducted in accordance with the required zoning or building permit.

Approved Certificates of Appropriateness are valid for twelve (12) months.

FOR OFFICE USE ONLY

Application Package Complete ☑ Yes ☐ No If no, date of completion

BAR Review Date: ___________________ BAR Action: ☑ Approved ☐ Denied

☐ Approved by Zoning Administrator pursuant to Section 610.11-1 of the Town’s Land Development Ordinance.

Permit Number ____________________________

This permit shall expire on 12/20 (Pursuant to Section 610.13(a) Town of Gordonsville Land Development Ordinance).

__________________________  __________________________
Signature of Zoning Administrator  Date