LIFEGUARDS

TOWN OF GORDONSVILLE, VIRGINIA is currently accepting applications for part-time Lifeguards for the 2020 swim season at Dix Memorial Pool. Job duties and responsibilities are available upon request and are also on the Town of Gordonsville website at www.townofgordonsville.org.

The ideal candidates for Lifeguard should be energetic and motivated. Possession of a valid certificate in American Red Cross (ARC) Lifeguard training, standard First Aid, CPR for Professional Rescuer or equivalent required. Applicants must be at least 16 years of age at the time of application.

Dix Memorial Pool is open from Memorial Day weekend through Labor Day at least six days per week from late May through mid-August and weekends-only after the Orange County public schools summer break. Work will be daytime, some evenings, weekends, and holidays.

Salary based on experience. Application forms are available at Town Hall and on the Town’s website at www.townofgordonsville.org. Completed applications should be directed to: Deborah Kendall, Town Manager, Town of Gordonsville, P. O. Box 276, Gordonsville, Virginia 22942. **Positions are open until filled.** Inquiries may be emailed to the Town Manager, Deborah Kendall, at dkendall@gordonsville.org. EEO.
LIFEGUARD

GENERAL STATEMENT OF DUTIES: Performs responsible work as it pertains to public safety and recreational work in pool operations, assists with the day-to-day operations of Town aquatic facility to include administrative paperwork, preventing injuries, enforcing rules, and effectively communicating with the general public. Position requires the ability to perform rescue techniques and emergency care procedures and the ability to perform all pool maintenance procedures correctly.

DISTINGUISHING FEATURES OF THE POSITION: This is highly responsible work. Performs numerous varied tasks to help maximize the efficiency of the Town’s aquatic facility. Requires the exercise of considerable judgment in adapting to new work procedures and new situations. Interacts frequently with the public. Work is performed under the general supervision of the Pool Manager.

ESSENTIAL FUNCTIONS OF POSITION: (These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

▪ Maintains discipline at the swimming pool; announces breaks and ensures compliance.
▪ Observes actions of swimmers and enforces water safety and pool rules.
▪ Provides emergency lifesaving services to swimmers in need; ensures that lifeguarding and safety equipment is readily available.
▪ Cleans pool and related facilities on a regular schedule; performs water and pump house checks and adjusts as needed.
▪ Opens and/or closes pool facility.
▪ Performs the required swim test swimmers must take to swim in the deep end of the pool.
▪ Participates in staff training sessions.
▪ Assists with swim lessons.
▪ Works in concession/front area; greets public; answers phone; accounts for general admission fees and concession sales.
▪ Performs related tasks as necessary.

REQUIRED SKILLS, KNOWLEDGE AND ABILITIES: Knowledge of general swimming pool operation, including sanitation, maintenance requirements, safety, and public relations. Strong knowledge of application of lifesaving and first aid techniques; and of rules and regulations pertaining to pool use. Ability to work with limited supervision within the established policies and procedures of the department; work cooperatively with staff and public; and enforce pool rules and regulations.

ACCEPTABLE EXPERIENCE AND TRAINING: Possession of a valid certificate in American Red Cross (ARC) Lifeguard training, standard First Aid, CPR for Professional Rescuer or equivalent required.

WORK HOURS: Dix Memorial Pool is open from Memorial Day weekend through Labor Day at least six days per week from late May through mid-August and weekends-only after the Orange County public schools summer break. Work will be daytime, some evenings, weekends, and holidays.