



Town of Gordonsville

112 South Main Street,
P.O. Box 276
Gordonsville, VA 22942
Phone: (540) 832-2233
Fax: (540) 832-2449
www.townofgordonsville.org

Application for Shelter Rental

Fees: _____ \$25 In-town Residents _____ \$40 Out-of-town Residents

Please Print

Name of Person/Organization _____

Date of Event _____ Time of Event _____

Type of Organization and/or Event _____

Mailing Address _____

Phone Number _____

Physical address of Person/Organization _____

The Town of Gordonsville Owns and operates Verling Park Shelter for the enjoyment of Town citizens and our guests. The town makes the shelter available for reserved use on a first-come/first serve basis. The person(s) who reserve the shelter assume the responsibility of caring for the shelter, using it properly and leaving the area clean. **Please pick up and remove ALL trash AND decorations from the premises. The town provides trashcans and trash bags at the shelter. Extra trash bags are located in the bottom of the can. The park closes at dark.**

Persons or organizations with a reservations permit issued by the Town of Gordonsville have priority in the shelter. If an issued permit is presented, those without a permit must vacate the shelter.

The reservationist and all persons/groups entering the shelter agree to hold harmless the Town of Gordonsville, its employees or agents for any and all claims arising from the use of the park. By signing below, the above named reservationist agrees to these terms.

Applicant's Signature _____ Date _____

***** FOR OFFICE USE ONLY *****

Date Received by Town office: _____ Signature of Town Employee: _____

Amount Paid: _____ Cash _____ Check # _____

- Original - Applicant
- Copy 1 - Town office
- Copy 2 - Police Department
- Copy 3 - Public Works (Generate work order)