



**TOWN OF GORDONSVILLE TOWN COUNCIL  
REGULAR MEETING**

**Minutes**

**Monday, February 20, 2017  
7:00 p.m.  
Council Chambers**

**CALL TO ORDER**

Mayor Coiner called the meeting to order at 7:00 p.m.

**INVOCATION**

None.

**PLEDGE OF ALLEGIANCE**

Mayor Coiner led everyone in the pledge of allegiance.

**Roll Call:**

**Present**

Mayor Robert K. Coiner  
Vice-Mayor Emily Winkey  
Councilmember James L. Bradley  
Councilmember Christopher F. Colby  
Councilmember Elizabeth Samra

**ADOPTION OF AGENDA**

Mayor Coiner asked that Council convene in Closed Session at the end of the meeting for discussion of an appointed officer.

Vice Mayor Winkey made a motion, seconded by Councilmember Samra, to adopt the agenda, as amended. The vote was unanimous.

**PUBLIC HEARING**

*FY17 Budget Amendments*

Mayor Coiner opened the public hearing.

Mayor Coiner asked for speakers. There being none, Mayor Coiner closed the public hearing.

Council had no questions on the FY17 Budget Amendments.

Councilmember Colby made a motion, seconded by Councilmember Samra, to approve supplemental appropriation number SA2017-02, as presented.

**Roll call vote:**

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Colby	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

## **MATTERS BY THE PUBLIC**

*Orange County Board of Supervisors, Lee H. Frame and R. Mark Johnson*

Supervisor Frame and Johnson were not present at the meeting.

*Randy Young, 105 Commerce Street*

Mr. Young appeared before Council to state his observations on the right-of-way width on Commerce Street, water billing, vehicle license fee for motorcycles, informing citizens about tax relief for the elderly, and handicap parking in front of the post office. Mr. Young thanked Mr. Seal for the repairs on Market Street mentioned at the January Council meeting.

## **ANNOUNCEMENTS**

Mayor Coiner made the following announcements:

The March Town Council meeting will be held at 7:00 p.m. on Monday, March 20, 2017.

## **CONSENT AGENDA**

*Consideration of minutes for January 23, 2017 Town Council meeting and January 28, 2017 Council Work Session.*

*Presentation of bills paid for the month of January 2017.*

Vice- Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

## **DEPARTMENT REPORTS**

### **Finance – Town Treasurer**

*Presentation of the Treasurer's Office activity report for January 2017.  
Revenue and Expense Report for January 2017.*

The Town Treasurer presented her report.

### **Police – Police Chief**

*Presentation of the Police Department activity report for January 2017.*

The Police Chief was not present.

### **Streets – Town Superintendent**

*Presentation of the Public Works Department activity report for January 2017.*

The Town Superintendent presented his report.

### **Visitor Center – Visitor Center Director**

*Presentation of the Visitor Center activity report for January 2017.*

The Visitor Center Director presented his report.

### **Main Street Streetscape Project - Clerk of the Works**

*Presentation of the streetscape activity report for January 2017.*

Mr. Massey spoke on the status of the street signs for the streetscape project.

## **UNFINISHED BUSINESS**

There was no unfinished business.

## **NEW BUSINESS**

*Consideration of authorization to sign agreement for utility audit services.*

Mayor Coiner presented for consideration the authorization to sign agreement for utility audit services.

Council briefly discussed the agreement for the utility audit.

The Town Attorney suggested changes to the agreement before the Town Manager signs the agreement and forwards it to Troy and Banks.

Councilmember Colby made a motion, seconded by Councilmember Samra, to authorize the Town Manager to sign the letter of authorization and client agreement, as modified to include a time frame for the audit, to initiate a utility and telecommunications audit with Troy and Banks.

<b>Roll call vote:</b>	Councilmember Bradley	Aye
	Councilmember Colby	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

*Consideration of date for comprehensive plan review work session.*

Mayor Coiner presented for consideration the date for comprehensive plan review work session.

Mayor Coiner prefers May, June or July for the next work session on the comprehensive plan review.

Council reached a consensus that the comprehensive plan work session be held on May 15, 2017 at 5:00 p.m.

Councilmember Samra stated staff should send out a survey to past year pool members to find out what should be done differently this year at the Gordonsville Pool. Councilmember Samra will work on a survey and forward it to the Town Manager.

## **TOWN MANAGER'S REPORT**

The Town Manager reviewed her report with Council.

## **NEW MATTERS BY PUBLIC AND COUNCIL**

There were no new matters by public or Council.

## **NEW MATTERS BY COUNCIL**

There were no new matters by Council.

## **CLOSED SESSION**

Councilmember Colby made a motion, seconded by Vice-Mayor Winkey that the Town Council convene into closed session pursuant to Virginia Code Section 2.2.3711 paragraph (A1) discussion of appointed officer.

**Roll call vote:** Councilmember Colby Aye  
Councilmember Samra Aye  
Councilmember Bradley Aye  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous.

Councilmember Colby made a motion, seconded by Vice-Mayor Winkey, to certify that only matters lawfully exempted under Virginia State Code 2.2.3711 paragraph (A1) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

**Roll call vote:** Councilmember Samra Aye  
Councilmember Bradley Aye  
Councilmember Colby Aye  
Vice-Mayor Winkey Aye  
Mayor Coiner Aye  
The vote was unanimous

**ADJOURNMENT**

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:25 p.m.

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Robert K. Coiner, Mayor

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Janet W. Jones, Town Clerk