



**TOWN OF GORDONSVILLE TOWN COUNCIL
REGULAR MEETING**

Minutes

**Monday, May 15, 2017
7:00 p.m.
Council Chambers**

**** 5:00 p.m. Work Session on Town of Gordonsville Comprehensive Plan**

CALL TO ORDER

Mayor Coiner called the meeting to order at 5:00 p.m.

5:00 p.m. Work Session on Town of Gordonsville Comprehensive Plan

Roll Call:

Present

Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Elizabeth Samra

Absent

Councilmember Christopher F. Colby

Council ate dinner provided by the Town Clerk while listening to and asking questions of Peter Hujik, representing the Piedmont Environmental Council, regarding the development of a park master plan for the area between the Dix Memorial Pool/Verling Park and the fairgrounds.

Following their discussion on the park planning project, Council briefly discussed the draft comprehensive plan. Mayor Coiner stated he likes the comprehensive plan as it is and feels no other changes to the document are needed. Councilmember Samra stated she feels the plan is too big and has a lot of redundancy. Council discussed idea of redundancy and whether any changes should be made to the plan. The Town Manager explained that there are many recurring themes in the plan that apply to multiple plan components, thus the "redundancy" within the document . By consensus, Council decided to hold a public hearing on the comprehensive plan at their regular June meeting.

The work session on the Town of Gordonsville Comprehensive Plan ended at 6:55 p.m.

The regular meeting began at 7 p.m.

INVOCATION

The invocation was given by Gordonsville Police Chief Clayton Corbin.

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

ADOPTION OF AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to adopt the agenda as presented. The vote was unanimous.

MATTERS BY THE PUBLIC

Mr. Paul McKinley, Gordonsville Airport Advisory Committee

Mr. McKinley stated he was impressed by the diligence, honesty and integrity of Council. Mr. McKinley also stated he was concerned about progress of the freight depot project.

ANNOUNCEMENTS

Mayor Coiner made the following announcements:

Business and Industry Appreciation Week will be held May 15-19, 2017. The Business and Industry Appreciation Picnic will be held Thursday, May 18, 2017, 5:30 p.m. – 7:30 p.m., at Honah Lee Vineyard.

Town Offices will be closed on Monday, May 29, 2017 in observance of Memorial Day.

The June Town Council meeting will be held at 7:00 p.m. on Monday, June 19, 2017.

The Town is accepting registrations for swim lessons at Dix Memorial Pool.

CONSENT AGENDA

Consideration of minutes for April 17, 2017 Town Council meeting.

Presentation of bills paid for the month of April 2017.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

*Presentation of the Treasurer’s Office activity report for April 2017.
Revenue and Expense report for April 2017.*

The Town Treasurer presented her report.

Police – Police Chief

Presentation of the Police Department activity report for April 2017.

The Police Chief presented his report.

Streets – Town Superintendent

Presentation of the Public Works Department activity report for April 2017.

The Town Superintendent presented his report.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for April 2017.

The Visitor Center Director presented his report.

Main Street Streetscape Project - Clerk of the Works

Presentation of the streetscape activity report for April 2017.

Mr. Massey was not present.

UNFINISHED BUSINESS

Consideration of proposed Fiscal Year 2017-2018 Budget and Appropriations Schedule and Resolution.

Mayor Coiner presented for consideration the proposed Fiscal Year 2017-2018 Budget and Appropriations Schedule and Resolution.

Council had no questions concerning the proposed fiscal year 2017-2018 Budget and Appropriations Schedule and Resolution.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to adopt the proposed fiscal year 2017-2018 budget, as presented.

Roll call vote: Councilmember Bradley Aye

Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye
Councilmember Colby	Absent

The vote was unanimous.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to adopt resolution #2017-5a making an annual appropriation of the funds contained in the approved fiscal year 2017-2018 budget, including the proposed modifications to the Town’s current fee schedule, as presented, to be effective July 1, 2017, with fees pertaining to Dix Memorial Pool to be effective beginning May 27, 2017.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye
Councilmember Colby	Absent

The vote was unanimous.

NEW BUSINESS

Consideration of proposed Tax Levy Ordinance of the Gordonsville Town code effective January 1, 2017.

Mayor Coiner presented for consideration the proposed Tax Levy Ordinance of the Gordonsville Town code effective January 1, 2017.

Council had no questions concerning the proposed Tax Levy Ordinance.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to adopt the proposed Tax Levies Ordinance establishing the tax rates effective January 1, 2017, as presented.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye
Councilmember Colby	Absent

The vote was unanimous.

Councilmember Bradley made a motion, seconded by Councilmember Samra, to waive the second reading of the proposed Tax Levies Ordinance.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

Councilmember Colby Absent
The vote was unanimous.

Consideration of proposed Fiscal Year 2017-2018 employee classification schedule.

Mayor Coiner presented for consideration the proposed Fiscal Year 2017-2018 employee classification schedule.

Council had no questions concerning the proposed employee classification schedule.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to adopt the FY2017-2018 employee classification and pay schedule as presented, to be effective July 1, 2017.

Roll call vote: Councilmember Samra Aye
 Councilmember Bradley Aye
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
 Councilmember Colby Absent
 The vote was unanimous.

Consideration of Certificate of Deposit renewal.

Mayor Coiner presented for consideration the Certificate of Deposit renewal.

Council briefly discussed the terms of renewal.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to renew the Certificate of Deposit in the amount of \$250,000.00 for six months.

Roll call vote: Councilmember Samra Aye
 Councilmember Bradley Aye
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
 Councilmember Colby Absent
 The vote was unanimous.

Consideration of memorandum of understanding with the Virginia Department of Motor Vehicles for data access.

Mayor Coiner presented for consideration the memorandum of understanding with the Virginia Department of Motor Vehicles for data access.

Council briefly discussed the memorandum of understanding.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Treasurer to sign the Memorandum of Understanding with the Virginia Department of Motor Vehicles, upon review and approval by the Town Attorney, in order to access their data system for use in the collection of delinquent taxes, as presented. The vote was unanimous.

Consideration of resolution for Business and Industry Appreciation Week.

Mayor Coiner presented for consideration the resolution for Business and Industry Appreciation Week.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to adopt the resolution supporting Business and Industry Appreciation Week, as presented. The vote was unanimous.

Consideration of request for support of Orange County Parks and Recreation Foundation Playin' in the Park Independence Celebration.

Mayor Coiner presented for consideration the request for support from Orange County Parks and Recreation Foundation *Playin' in the Park Independence Celebration*.

Council briefly discussed the request.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve a \$600.00 donation to the Orange County Parks and Recreation Foundation *Playin' in the Park Independence Celebration*.

Roll call vote:	Councilmember Bradley	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	Councilmember Colby	Absent
	The vote was unanimous.	

Discussion on website refresh work session.

The Town Manager presented to Council for discussion the website refresh work session.

Council discussed the website refresh work session and suggested community members to be included as part of the website committee.

By consensus, Council agreed with including community members, as presented, to assist with the update of the Town's website and to participate in the website refresh work session scheduled for Monday, June 19, 2017 at 5:30 p.m.

Consideration of scheduling a Public Hearing to Receive Comments on Proposed Water and Sewer Rate Adjustments.

Mayor Coiner presented for consideration the scheduling of a public hearing to receive comments on the proposed water and sewer rate adjustments.

Council discussed the increase in water and sewer rates and how best to handle the increase in both rates.

Vice Mayor Winkey made a motion, seconded by Councilmember Bradley, to authorize staff to advertise a public hearing for Monday, June 5, 2017 at 6:00 p.m. for an amendment to Town Code Section 23-50 establishing an increase to the Town of Gordonsville water rates based on scenario 2 and the proposed sewer rate adjustments, as presented.

Roll call vote:	Councilmember Bradley	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	Councilmember Colby	Absent

The vote was unanimous.

TOWN MANAGER’S REPORT

The Town Manager reviewed her report with Council.

NEW MATTERS BY THE PUBLIC AND COUNCIL

Mayor Coiner appreciates the confirmation on the 50’ R/W on Commerce Street that was marked by the Virginia Department of Transportation.

Councilmember Samra suggested a study be done to replace the pool and for park planning.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to establish a Park Advisory Committee. The vote was unanimous.

Vice-Mayor Winkey stated the Town Manager, Police Chief and Public Works Superintendent should participate on the committee, as well as members of the Planning Commission, with the Town Council driving the project, but start with core group of Council and staff.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:15 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk