



**TOWN OF GORDONSVILLE TOWN COUNCIL  
REGULAR MEETING**

**Minutes**

**Monday, June 19, 2017  
5:30 p.m. \*\***

**Council Chambers**

**\*\*5:30 p.m. Town Council Work Session on Gordonsville website refresh**

**CALL TO ORDER**

Mayor Robert Coiner called the meeting to order at 5:30 p.m.

**5:30 p.m. Work Session on refresh of the Town of Gordonsville website.**

Mayor Coiner welcomed everyone to the work session and turned over it over to Mrs. Kendall who spoke about the Town of Gordonsville website refresh.

Mr. Solomon, Visitor Center Director directed the discussion on website presence and tourism trends on the Town's website. Mr. Solomon spoke on defining role of the Town's website and what a refreshed Town of Gordonsville website should look like. Those in attendance looked at other localities' websites and gave pros and cons of each.

**7:00 p.m.**

**Roll Call:**                   **Present**  
Mayor Robert K. Coiner  
Vice-Mayor Emily Winkey  
Councilmember James L. Bradley  
Councilmember Christopher F. Colby  
Councilmember Elizabeth Samra

**INVOCATION**

None.

## **PLEDGE OF ALLEGIANCE**

Mayor Coiner led everyone in the pledge of allegiance.

## **ADOPTION OF THE AGENDA**

Vice-Mayor Winkey made a motion, seconded by Councilmember Colby, to adopt the agenda as presented. The vote was unanimous.

## **PUBLIC HEARING**

*The Town of Gordonsville 2035 Draft Revised Comprehensive Plan.*

Mayor Coiner opened the public hearing.

There were no speakers.

Mayor Coiner closed the public hearing.

## **MATTERS BY THE PUBLIC**

*Bryan David, Orange County Administrator*

Mr. David updated Council on a new public safety facility on land under contract with The Honorable Helen Marie Taylor. The property is adjacent to Bloomsbury Road and consists of approximately 32 acres. Mr. David also updated Council on the fiber network that is caught in the presidential administration transition; broadband authority, hopes to get broadband in every home in five years; Green Applications hired a new Human Resource Director; Tommy Miller is leaving his position the end of July, 2017. Mr. David stated he is soliciting applications for Director of Economic Development and has also drafted a new job description for Tourism Director and will be moving forward in next several weeks to solicit applicants for this position.

*Randy Young, 105 Commerce Street*

Mr. Young spoke on several concerns raised by himself and other citizens. Mr. Young commended Mr. Seal for his time and information on work on Commerce Street and picking up the cut branches. Mr. Young asked about the installation of a crosswalk at the traffic circle. Mr. Young had spoken with Mr. Jamie Glass at VDOT and he stated VDOT will put in a crosswalk if the Town puts in handicap ramps. Mr. Young also had concerns about the bump-outs in North and South Main Streets, asked what purpose they serve. Mr. Young also wanted to know what expense the Town incurs from turning on a water meter (\$35.00 fee) and to refund the water deposit after a year of paying water bill on time.

## **ANNOUNCEMENTS**

Mayor Coiner made the following announcements:

Town Offices will be closed on Tuesday, July 4, 2017 in observance of Independence Day.

The July Town Council meeting will be held at 7:00 pm on Monday, July 17, 2017.

Dedication of the Historic Marker honoring Captain Andrew Maples, Jr. on Saturday, June 24, 2017 in Taylor Park, Town of Orange.

## **CONSENT AGENDA**

*Consideration of minutes for May 15, 2017 Town Council meeting and June 5, 2017 Special meeting.*

*Presentation of bills paid for the month of May 2017.*

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the consent agenda as presented. The vote was unanimous.

## **DEPARTMENT REPORTS**

### **Finance – Town Treasurer**

*Presentation of the Treasurer's Office activity report for May 2017.*

*Revenue and Expense report for May 2017.*

The Town Treasurer presented her report.

Ms. Rigsby stated her department has collected \$9,500.00 in delinquent taxes.

Maplewood did not meet in May due to lack of a quorum.

Councilmember Colby asked about water billing and repayment of deposit. Ms. Rigsby stated the \$35.00 is a water meter cut-off fee. Ms. Rigsby said she would check into what other localities do concerning this fee and follow-up with Council.

### **Police – Police Chief**

*Presentation of the Police Department activity report for May 2017.*

The Police Chief presented his report.

Councilmember Colby asked why people drive into the bump-out medians.

Chief Corbin stated inattention is generally the biggest reason. Chief Corbin further stated parking should be marked along Main Street from Baker Street to King Street.

**Streets – Town Superintendent**

*Presentation of the Public Works Department activity report for May 2017.*

The Town Superintendent presented his report.

**Visitor Center – Visitor Center Director**

*Presentation of the Visitor Center activity report for May 2017.*

The Visitor Center Director presented his report.

Mayor Coiner thanked Mr. Solomon for all his work on the Fried Chicken Festival.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

*Consideration of adoption of Town of Gordonsville 2035 Draft Revised Comprehensive Plan.*

Mayor Coiner presented for consideration the adoption of the Town of Gordonsville 2035 Draft Comprehensive Plan.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to adopt the Town of Gordonsville Comprehensive Plan 2035, as presented.

<b>Roll call vote:</b>	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Councilmember Colby	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

*Consideration of authorization to sign contract for Langley Hangar structural evaluation.*

Mayor Coiner presented for consideration the authorization to sign contract for Langley Hangar structural evaluation.

Councilmember Colby made a motion, seconded by Councilmember Samra, to authorize the Town Manager to sign an agreement with JWS Engineering Team for a structural evaluation of the Langley Hangar, as presented. The vote was unanimous.

*Consideration of authorization to release Airport Consulting Services RFP.*

Mayor Coiner presented for consideration the authorization to release the Airport Consulting Services RFP.

Councilmember Bradley made a motion, seconded by Councilmember Colby, to authorize the Town Manager to release a request for proposals for airport consulting services, as presented, and to include dates in the solicitation that allow adequate time for proposal development by vendors and review by the Town. The vote was unanimous.

*Discussion of land development ordinance amendments relating to brewpubs and residential-over-retail uses.*

Mayor Coiner presented for discussion the land development ordinance amendments relating to brewpubs and residential-over-retail uses.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to schedule a public hearing for July 17, 2017 to receive public comment on the draft amendments to Article 3 and 6 of the Town's Land Development Ordinance, as presented. The vote was unanimous.

Councilmember Samra commented that she attended the Planning Commission public hearing and they did a very diligent and thoughtful job on ordinance draft amendments.

*Discussion of master plan development for Verling Park/Allen Street park corridor.*

Mayor Coiner presented for discussion the master plan development for Verling Park/Allen Street park corridor.

Mayor Coiner stated the timeline is very aggressive for Council right now given the other projects needing attention and believes this should be a work session item.

Vice-Mayor Winkey and Councilmember Bradley stated the focus should be on the Public Works building and the airport.

Councilmember Samra stated the schedule was prepared by backing into a deadline for a grant application and there is funding in FY18 for studying pool replacement. This project would allow the Town to develop a comprehensive plan for park development. Councilmember Samra stated the Public Works Department did a great job getting the pool ready for the swim season, but the pool has a limited life.

Councilmember Colby mentioned Mr. Seal's report where he notes the pool is leaking and the condition of the pool is a good spur to action. Councilmember Colby stated he would like to hit the February/March timeline if possible.

By consensus, Town Council agreed to hold a work session on Thursday, July 6, 2017 at 5:00 p.m. to discuss the master plan development for the Verling Park/Allen Street park corridor.

### **TOWN MANAGER'S REPORT**

The Town Manager reviewed her report with Council.

### **NEW MATTERS BY THE PUBLIC AND COUNCIL**

There were no new matters by the public and Council.

### **NEW MATTERS BY COUNCIL**

Mayor Coiner noted the passing of Dakota Rigsby, and his connection to the community. Mayor Coiner stated he hopes there will be a flag lowering in remembrance coming from the Governor.

### **ADJOURNMENT**

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:45 p.m.

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Robert K. Coiner, Mayor

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Janet W. Jones, Town Clerk