CALL TO ORDER
Mayor Robert Coiner called the meeting to order at 7:00 p.m.

INVOCATION
There was no invocation.

PLEDGE OF ALLEGIANCE
Mayor Coiner led everyone in the pledge of allegiance.

Roll Call: Present
Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Christopher F. Colby
Councilmember Elizabeth Samra

ADOPTION OF THE AGENDA
Councilmember Colby made a motion, seconded by Vice-Mayor Winkey, to adopt the agenda as presented. The vote was unanimous.

MATTERS BY THE PUBLIC
There were no matters by the public.

ANNOUNCEMENTS
Mayor Coiner made the following announcements:

Gordonsville Fall Festival (formerly Gordonsville Street Festival) will be held on Saturday, October 7, 2017 at the Gordonsville Volunteer Fire Company fairgrounds.
The Town’s Fall Clean-Up will be Monday, October 2nd, through Friday, October 13, 2017.
The October Town Council meeting will be held at 7:00 pm on Monday, October 16, 2017.
CONSENT AGENDA

Consideration of minutes for August 21, 2017 Town Council meeting, September 11, 2017 Work Session and September 11, 2017 Joint Work Session with Commission.

Presentation of bills paid for the month of August 2017.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer’s Office activity report for August 2017.

The Town Treasurer presented her report.

Police – Police Chief

Presentation of the Police Department activity report for August 2017.

The Police Chief presented his report.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for August 2017.

The Director of Public Works presented his report.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for August 2017.

The Visitor Center Director presented his report.

Main Street Streetscape Project - Clerk of the Works

Presentation of the streetscape activity report for August 2017.

This matter was reported as part of the Town Manager’s report.

UNFINISHED BUSINESS

Discussion of Verling Park Master Plan.

Mayor Coiner presented for Discussion the Verling Park Master Plan.

Council discussed the park master plan at length.

Mayor Coiner stated he would like to have a tennis court included in the concept plan.
Councilmember Samra stated she wanted to give pool design time to catch up with park design.

Council reached a consensus to hold a work session on Monday, October 16, 2017 at 6:00 p.m. to meet with a pool design firm to discuss renovation of Dix Memorial Pool and discuss budget numbers during the regular meeting.

Discussion regarding short-term rentals.

Mayor Coiner presented for discussion short-term rentals.

Council discussed short-term rentals verses bed and breakfast establishments. Council discussed the number of times rooms or homes could be rented during a one year period. Mayor Coiner stated any regulation of short-term rentals needs to be fair for all properties, and that rooms or homes rented in the R-1 zoning district should also be included in a registry.

Councilmember Samra made a motion, seconded by Councilmember Colby, to direct the Town Attorney to draft language to amend the Town Code to provide for the creation of a registry to track any and all short-term rentals and to require proprietors of inns and bed & breakfast establishments to register their use with the Town. The vote was unanimous.

NEW BUSINESS

Consideration of PPTRA rate.

Mayor Coiner presented the consideration of the PPTRA rate.

Councilmember Colby made a motion, seconded by Vice-Mayor Winkey, to approve the 2017 PPTRA rate at 62% relief.

Roll call vote: 
- Councilmember Bradley Aye
- Councilmember Colby Aye
- Councilmember Samra Aye
- Vice-Mayor Winkey Aye
- Mayor Coiner Aye
The vote was unanimous.

Consideration of authorization to negotiate contract with airport engineering consultant.

Mayor Coiner presented for consideration the authorization to negotiate a contract with the airport engineering consultant.

Mrs. Kendall stated three firms were interviewed by the Town’s selection committee comprised of the Town Manager, Councilmember Bradley, Councilmember Colby and Airport Advisory Committee Vice-Chairman Fred Rollins in August. The Committee ranked Talbert & Bright as the top firm to provide airport engineering consulting services to the Town.

Councilmember Bradley made a motion, seconded by Councilmember Colby, to authorize the Town Manager and the Town Attorney to negotiate a contract with Talbert & Bright for airport engineering consulting services. The vote was unanimous.
Consideration of work session for new Public Works building.

Mayor Coiner presented for consideration the work session for new Public Works building.

Council discussed possible dates to meet at the new Public Works building and discuss the potential use of the space.

Council reached a consensus to hold a work session on Friday, October 27, 2017 at 3:00 p.m.

Consideration of authorization of Town Manager to sign contract for pool design.

Mayor Coiner presented for consideration the authorization of Town Manager to sign contract for pool design.

Mrs. Kendall stated at staff’s request, Charlottesville Aquatics has submitted a proposal for developing a pool concept plan and corresponding high-level budget estimate, based on input provided by Town Council and the community, for desired pool improvements that may be incorporated into the overall park master plan for both fundraising and grant application purposes. Mrs. Kendall stated the cost to develop this concept plan is significantly less than the proposal submitted by the pool design firm first contacted several years ago. Mrs. Kendall stated funds for such a project were appropriated in the FY18 budget adopted by Council in May.

Councilmember Bradley made a motion, seconded by Councilmember Samra, to authorize the Town Manager to sign an agreement with Charlottesville Aquatics, upon review and approval by the Town Attorney, for the development of a pool renovation concept plan to be incorporated as part of the development of a master plan for the redevelopment of Verling Park within 45 days of concept acceptance.

Roll call vote:  
Councilmember Samra  Aye  
Councilmember Bradley  Aye  
Councilmember Colby  Aye  
Vice-Mayor Winkey  Aye  
Mayor Coiner  Aye  
The vote was unanimous.

TOWN MANAGER’S REPORT

The Town Manager reviewed her report with Council.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph (A3) – discussion of possible acquisition of property for park expansion.
Councilmember Colby made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A3) - discussion of possible acquisition of property for park expansion and paragraph (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Roll call vote:

Councilmember Bradley  
Councilmember Colby  
Councilmember Samra  
Vice-Mayor Winkey  
Mayor Coiner  

Aye  
Aye  
Aye  
Aye  
Aye  

The vote was unanimous.

Councilmember Colby made a motion, seconded by Vice-Mayor Winkey, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A3) and (A7) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

Councilmember Samra  
Councilmember Bradley  
Councilmember Colby  
Vice-Mayor Winkey  
Mayor Coiner  

Aye  
Aye  
Aye  
Aye  
Aye  

The vote was unanimous.

NEW MATTERS BY COUNCIL

There was no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 10:00 p.m.

\[Signature\]
Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk