



TOWN OF GORDONSVILLE TOWN COUNCIL REGULAR MEETING

Minutes

**Monday, February 19, 2018
6:30 p.m.
Council Chambers**

CALL TO ORDER

Mayor Robert Coiner called the meeting to order at 6:30 p.m.

INVOCATION

Pastor Wayne Collis gave the invocation.

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call:

Present

Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald E. Brooks
Councilmember Elizabeth Samra

ADOPTION OF AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to adopt the agenda as presented. The vote was unanimous.

PUBLIC HEARING

Real Estate Tax Abatement Request for East Gate Village Apartments Rehabilitation.

Mayor Coiner opened the public hearing and invited anyone wishing to speak to come forward. There were no speakers. Mayor Coiner closed the public hearing.

MATTERS BY THE PUBLIC

Presentation of annual audit – Robinson, Farmer and Cox.

Kristen Choate from the auditing firm Robinson, Farmer & Cox appeared before Council to present the Town's Financial Report (audit) for FY2017.

ANNOUNCEMENTS

Mayor Coiner made the following announcements:

The March Town Council meeting will be held at 6:30 p.m. on Monday, March 19, 2018.

CONSENT AGENDA

Consideration of minutes for January 22, 2018 Town Council meeting and January 29, 2018 Council Work Session.

Presentation of bills paid for the month of January 2018.

Councilmember Samra asked that corrections be made to the January 22, 2018 minutes to reflect that funds were transferred from the East Street Sidewalk Project to the street materials-repair line item since work on this project will not be started in the current fiscal year.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the bills paid for the month of January 2018, and minutes from the January 29, 2018 Council work session as presented, and the January 22, 2018 Town Council minutes as amended. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

*Presentation of the Treasurer's Office activity report for January 2018.
Revenue and Expense Report for January 2018.*

The Town Treasurer presented her report to Council.

Police – Police Chief

Presentation of the Police Department activity report for January 2018.

The Police Chief presented his report to Council.

Streets – Town Superintendent

Presentation of the Public Works Department activity report for January 2018.

The Public Works Director presented his report to Council.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for January 2018.

The Visitor Center Director presented his report to Council.

***During the meeting, Council elected to consider certain agenda items in an order different from that which was posted on the meeting agenda, as follows:*

NEW BUSINESS

Consideration of authorization for use of airport property for Cub Scout Aviation Day.

Mayor Coiner presented for consideration the authorization for use of airport property for Cub Scout Aviation Day.

Ms. Scolforo, Town Attorney, referenced the proposed waiver form to be signed by the event participants, and indicated it would be more applicable for those who will camp overnight at the airport.

Councilmember Samra stated she is in favor of a reduced waiver form with the word “may” instead of “will” as pertains to the availability of Town staff during the event.

Mr. Daman Irby, present at the meeting and representing the Cub Scouts, stated he had not heard from the Cub Scout Council about the modified waiver, but he feels it will be fine. Mr. Irby stated 150 or so Scouts, parents and siblings will be attending the Cub Scout Aviation Day. Mr. Irby stated the rain date for the event is April 21 and 22, 2018.

It was the consensus of Council to authorize the Monticello District Cub Scouts to hold Cub Scout Aviation Day at Gordonsville Municipal Airport on April 14-15, 2018.

UNFINISHED BUSINESS

Discussion of Verling Park Master Plan.

Mayor Coiner presented for discussion the Verling Park Master Plan.

Councilmember Samra stated a pool concept needs to be settled upon and incorporated into the park concept.

Consideration of Refunding Commercial Paper Loan and Authorization for Town Manager to Sign VML/VACo Municipal Advisory Services Agreement.

Mayor Coiner presented for consideration the refunding Commercial Paper Loan and Authorization for Town Manager to sign VML/VACo Municipal Advisory Services Agreement.

Council briefly discussed the refunding Commercial Paper Loan and the authorization of the Town Manager to sign the VML/VACo Municipal Advisory Services Agreement. Upon discussion, Council determined that the Town did not need to sign the agreement and therefore, no action was taken.

Mayor Coiner made a motion, seconded by Councilmember Brooks, to adopt resolution 2018-1b authorizing the issuance and sale of the General Obligation Refunding Bond, Series 2018A and General Obligation Refunding Bond (Taxable), Series 2018B and the execution and delivery of certain documents prepared in connection therewith, as presented.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW BUSINESS

Consideration of resolution in support of East Gate Village Apartments rehabilitation project.

Mayor Coiner presented for consideration the resolution in support of East Gate Village Apartments rehabilitation project.

Council briefly discussed the resolution in support of the project.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to adopt a resolution to designate East Gate Village Apartments as a revitalization area, as presented, to enable Surber Development and Consulting, LLC to apply for an allocation of tax credits for the East Gate Village Apartments rehabilitation project, and to authorize the Town Manager to sign the CEO Locality Support Letter, as presented.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of ordinance regarding real estate tax abatement for East Gate Village Apartments rehabilitation project.

Mayor Coiner presented for consideration the ordinance regarding the real estate tax abatement for the East Gate Village Apartments rehabilitation project.

Council briefly discussed the ordinance regarding the real estate tax abatement for the project.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to adopt an ordinance to partially exempt real estate taxation for the proposed rehabilitated property known as East Gate Village Apartments, as presented.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye

Mayor Coiner Aye
The vote was unanimous.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to waive the second reading of the ordinance.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Councilmember Bradley Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of authorization to negotiate contract for landscaping maintenance services.

Mayor Coiner presented for consideration the authorization to negotiate a contract for landscaping maintenance services.

Mrs. Kendall, Town Manager, briefed Council on the contract for landscaping maintenance services for the Town.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to authorize the Town Manager and Town Attorney to negotiate a contract with Natural Flow Landscape and Garden Design for landscaping maintenance services in the town.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Councilmember Bradley Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of resolution in opposition to HB1427 and SB823 “Wireless”.

Mayor Coiner presented for consideration the resolution in opposition to HB1427 and SB823 “Wireless”.

Mayor Coiner made a motion, seconded by Councilmember Bradley, to adopt resolution 2018-2a in opposition to HB1427 and SB823, as presented.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Councilmember Bradley Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

TOWN MANAGER’S REPORT

The Town Manager reviewed her report with Council.

At the request of Councilmember Samra, the Town Manager updated Council on the status of renovations at the new public works building.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the Public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, and (A3) – discussion of possible acquisition of property for park expansion, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A7) - consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, and (A3) – discussion of possible acquisition of property for park expansion, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraph (A7) and (A3) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW MATTERS BY COUNCIL

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Attorney to sign a retainer agreement with Greehan, Taves & Pandak for legal services pertaining to the Freight Depot project.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Samra	Aye
Councilmember Brooks	Aye

Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to authorize the Town Manager to release notices of default to the parties regarding the Freight Depot renovation.

Roll call vote: Councilmember Brooks Aye
 Councilmember Samra Aye
 Councilmember Bradley Aye
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
The vote was unanimous.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:10 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk