



**TOWN OF GORDONSVILLE TOWN COUNCIL
REGULAR MEETING**

Minutes

**Monday, March 19, 2018
6:30 p.m.
Council Chambers**

CALL TO ORDER

Vice-Mayor Winkey called the meeting to order at 6:30 p.m.

INVOCATION

Chief Clay Corbin gave the invocation.

PLEDGE OF ALLEGIANCE

Vice-Mayor Winkey led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald E. Brooks
Councilmember Elizabeth Samra

ADOPTION OF THE AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to adopt the agenda as presented. The vote was unanimous.

MATTERS BY THE PUBLIC

Alan Saunders, VDOT Louisa Residency Engineer.

Mr. Saunders appeared before Council to review new line markings for Route 15 North and stated VDOT will use safety funds to implement the new line marking project.

Ms. Judy Cutright, 302 N. Main Street.

Ms. Cutright stated she is excited by the park/pool plan, but has three concerns on the upcoming pool season. The concerns were the shortened summer due to school calendar changes, pool schedule, pool hours posted clearly and the need to advertise sale of pool passes by posting flyers at local businesses.

ANNOUNCEMENTS

Mayor Coiner made the following announcements:

Mayor Coiner announced the Gordonsville Volunteer Fire Company Pint-O'-Hope Blood Drive being held on Tuesday, March 20th from 3:00 pm – 7:00 pm.

Town Council will hold budget work sessions at 6:30 p.m. on Thursday, March 22, 2018, Monday, March 26, 2018 and Thursday, March 29, 2018.

The Town of Gordonsville Spring Clean-up will be April 2, 2018 through Friday, April 13, 2018.

The April Town Council meeting will be held at 6:30 p.m. on Monday, April 16, 2018.

CONSENT AGENDA

*Consideration of minutes for February 19, 2018 Town Council meeting.
Presentation of bills paid for the month of February 2018.*

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent Agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer's Office activity report for February 2018.

Revenue and Expense Report for February 2018.

The Town Treasurer presented her report to Council.

Police – Police Chief

Presentation of the Police Department activity report for February 2018.

The Police Chief presented his report to Council.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for February 2018.

The Public Works Director presented his report to Council.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for February 2018.

The Visitor Center Director presented his report to Council.

UNFINISHED BUSINESS

Discussion of Verling Park Master Plan.

Mayor Coiner presented for discussion the Verling Park Master Plan.

Councilmember Samra stated pool concept option C most closely represents Council discussions and desire thus far. Mayor Coiner stated the whole issue is safety and prefers this option if we go ahead with Verling Park.

Councilmembers held a lengthy discussion on pool house design and the need to keep it basic as possible for budgeting purposes. Councilmembers also discussed at length the involvement of the Piedmont Environmental Council (PEC) in the Verling Park Master Plan.

Mayor Coiner stated his preference for free or low-cost ideas for the playground, and noted that phasing could be a part of the conceptual plan.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, that Council accept pool design Option C for purposes of conceptual planning and that Council direct the Town Manager to work with Piedmont Environmental Council (PEC) to combine the efforts of Charlottesville Aquatics and Land Planning & Design Associates (LPDA) to revise the park conceptual plan, including their recommendations on the pool house dimensions and a combined target budget for the park and pool renovation, for continued review by Council as they continue to work toward the approval of an overall concept plan, and at no cost to the Town.

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| Roll call vote: | Councilmember Samra | Aye |
| | Councilmember Brooks | Aye |
| | Councilmember Bradley | Nay |
| | Vice-Mayor Winkey | Aye |
| | Mayor Coiner | Aye |
| | The vote was 4-1. | |

***During the meeting, Council elected to consider certain agenda items in an order different from that which was posted on the meeting agenda, as follows:*

Mayor Coiner made a motion, seconded by Councilmember Bradley, to add item (A3) – discussion of possible acquisition of property for pool under the Closed Session agenda item. The vote was unanimous.

NEW BUSINESS

Consideration of authorization to sign contract for landscape maintenance services.

Mayor Coiner presented for consideration the authorization to sign a contract for landscaping maintenance services.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to authorize the Town Manager to sign a contract with Natural Flow Landscape and Garden Design for landscaping maintenance services in the town, as presented.

Roll call vote: Councilmember Bradley Aye
Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of VML/VACo Municipal Advisory Services Agreement.

Mayor Coiner presented for consideration the VML/VACo Municipal Advisory Services Agreement.

Mrs. Kendall stated that VML/VACo is required to have a Municipal Advisory Services Agreement in place with the Town because of the assistance they recently provided to the Town for loan refinancing.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to authorize the Town Manager to sign the Municipal Advisory Services Agreement with VML/VACo, as presented.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Councilmember Bradley Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of work authorization for Gordonsville Municipal Airport pavement evaluation study.

Mayor Coiner presented for consideration the work authorization for the Gordonsville Municipal Airport pavement evaluation study.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to authorize the Town Manager to sign the work authorization for professional services with Talbert & Bright for the pavement evaluation study, as presented.

Roll call vote: Councilmember Samra Aye
Councilmember Bradley Aye
Councilmember Brooks Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of FY2017-FY2018 Budget Adjustments.

Mayor Coiner presented for consideration the FY2017-FY2018 Budget adjustments.

Councilmember Samra made a motion, seconded by Councilmember Bradley, to approve BT2018-3 to transfer funds as follows and as presented:

- i. \$10,000 from the General Fund *Transfer from General Fund Reserves* revenue line item to the General Fund Admin *Professional Services* expense line item;
- ii. \$48,164.45 from the General Fund Capital Outlay *New Public Works Facility* expense line item to the General fund Capital Outlay *TEA-21 Streetscape – Town* expense line item;

- iii. \$25,000 from the Airport Fund *Airport Layout Plan – State Funds* expense line item to the Airport Fund *Runway Pavement Study – State Funds* expense line item; and
- iv. \$5,000 from the Airport Fund *Airport Layout Plan – Local Funds* expense line item to the Airport Fund *Runway Pavement Study – Local Funds* expense line.

Roll call vote:

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| Councilmember Bradley | Aye |
| Councilmember Brooks | Aye |
| Councilmember Samra | Aye |
| Vice-Mayor Winkey | Aye |
| Mayor Coiner | Aye |

The vote was unanimous.

Consideration of reappointment to Board of Architectural Review.

Mayor Coiner presented for consideration the reappointment to the Board of Architectural Review.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to re-appoint Theo van Groll of 102 Market Street, Gordonsville, VA, and Will Stewart of 305 N. Main Street, Gordonsville, VA, to the Town of Gordonsville Board of Architectural Review with terms to expire January 1, 2022.

Roll call vote:

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| Councilmember Brooks | Aye |
| Councilmember Samra | Aye |
| Councilmember Bradley | Aye |
| Vice-Mayor Winkey | Aye |
| Mayor Coiner | Aye |

The vote was unanimous.

Consideration of airport CIP.

Mayor Coiner presented for consideration the airport CIP (Capital Improvement Plan).

Mrs. Kendall stated the Virginia Department of Aviation (DOAV) requires that a capital improvements plan (ACIP) be on file in order for airport sponsors to be eligible for funding through their programs. Mrs. Kendall stated the updated ACIP must be updated by April 1st to reflect desired projects and associated costs for the ensuing six-year period.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to update and approve the airport capital improvement plan for the Gordonsville Airport to reflect the upcoming six-year project period and to include phasing of runway rehabilitation, as presented.

Roll call vote:

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| Councilmember Samra | Aye |
| Councilmember Bradley | Aye |
| Councilmember Brooks | Aye |
| Vice-Mayor Winkey | Aye |
| Mayor Coiner | Aye |

The vote was unanimous.

Consideration of Office on Youth Donation Request for After-Prom Celebration.

Mayor Coiner presented for consideration the Office on Youth donation request for After-Prom Celebration.

Vice-Mayor Winkey made a motion, seconded by Councilmember Brooks, to donate three out-of-town 12- visit pool punch cards for the 2018 After-Prom Celebration.

Roll call vote:

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| Councilmember Bradley | Aye |
| Councilmember Brooks | Aye |
| Councilmember Samra | Aye |
| Vice-Mayor Winkey | Aye |
| Mayor Coiner | Aye |

The vote was unanimous.

TOWN MANAGER’S REPORT

The Town Manager reviewed her report with Council.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the Public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A7) - consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot and (A3) – discussion of possible acquisition of property for pool, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Roll call vote:

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| Councilmember Brooks | Aye |
| Councilmember Samra | Aye |
| Councilmember Bradley | Aye |
| Vice-Mayor Winkey | Aye |
| Mayor Coiner | Aye |

The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Samra to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraph (A7) and (A3) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

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| Councilmember Samra | Aye |
| Councilmember Bradley | Aye |
| Councilmember Brooks | Aye |
| Vice-Mayor Winkey | Aye |
| Mayor Coiner | Aye |

The vote was unanimous.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 10:15 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk