



**TOWN OF GORDONSVILLE
TOWN COUNCIL
REGULAR MEETING**

**Monday, March 18, 2019
6:30 p.m.
Council Chambers**

CALL TO ORDER

Mayor Coiner called the meeting to order at 6:30 p.m.

INVOCATION

There was no invocation.

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald E. Brooks
Councilmember Elizabeth Samra

ADOPTION OF AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the agenda as presented. The vote was unanimous.

MATTERS BY THE PUBLIC

Mr. Tim Ferguson of 304 Stonewall Avenue, Gordonsville, VA appeared before Council to discuss the need for No Parking signage along Stonewall Avenue.

ANNOUNCEMENTS

Mayor Coiner made the following announcements:

The Town of Gordonsville Spring Clean-up will be Monday, April 1, 2019 through Friday, April 12, 2019.

The April Town Council meeting will be held at 6:30 p.m. on Monday, April 15, 2019.

CONSENT AGENDA

Consideration of minutes for February 16, 2019 Town Council Work Session, February 18, 2019 Council meeting, and February 21, 2019 and February 25, 2019 Budget Work Sessions.

Presentation of bills paid for the month of February 2019.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

*Presentation of the Treasurer's Office activity report for February 2019.
Revenue and Expense Report for February 2019.*

The Town Treasurer presented her report.

Police – Police Chief

Presentation of the Police Department activity report for February 2019.

The Police Chief was absent.

Streets – Public Works Director

Presentation of the Public Works Department activity report for February 2019.

The Public Works Director was absent.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for February 2019.

The Visitor Center Director presented his report.

UNFINISHED BUSINESS

Discussion of Verling Park Master Plan.

Mayor Coiner presented for discussion the Verling Park Master Plan.

Staff did not have updates on the Verling Park Master Plan and Council did not hold a discussion.

Mayor Coiner stated he would like the Verling Park Master Plan discussion be removed from Council's meeting agenda until there is action needed on the project.

Consideration of handicap parking modification in front of Gordonsville Post Office.

Mayor Coiner presented for discussion the handicap parking modification in front of Gordonsville Post Office.

Council briefly discussed the handicap parking modifications in front of Gordonsville Post Office as presented by staff. In response to Council's prior request, staff presented a schematic that showed how the existing parking spaces situated between the crosswalk in front of Town Hall and the intersection of South Main Street and Grove Avenue may be modified to improve the accessibility of the existing handicap parking space while preserving the number of parking spaces in this area of the street. After a brief discussion, Council realized that losing a space on Main Street was preferable to reducing the size of most spaces to keep the same number, which would likely make it difficult for people to easily park in that area of the street. Council agreed the better alternative was to turn two parking spaces, the existing handicap space and the one to the south of it, into one long handicap parking space, resulting in the loss of one regular parking space but providing for a rear-access area that makes the handicap space more universally usable.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to approve the modifications to handicap parking along Main Street as discussed, reducing the number of regular parking spaces by one, and pending the approval of VDOT. The vote was unanimous.

Consideration of appointment to the Town Planning Commission and Board of Architectural Review.

Mayor Coiner presented for consideration the appointment to the Town Planning Commission and Board of Architectural Review.

Councilmember Samra made a motion, seconded by Councilmember Bradley, to reappoint Jennifer Mauller, of 113 Lee Lane, Gordonsville, VA, to the Town Planning Commission for a term to expire April 1, 2023.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to appoint Page Hutchinson of 203 Linney Street, Gordonsville, VA to the Town of Gordonsville Planning Commission to fill the unexpired term of Ronald Higgins, who resigned on February 1, 2019, with a term expiration of March 15, 2020.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to appoint Sharon Hujik of 410 N. Main Street, Gordonsville, VA to the Town of Gordonsville Board of Architectural Review to fill the unexpired term of Ronald Higgins, who resigned on February 1, 2019, with a term expiration of January 1, 2020.

Roll call vote: Councilmember Bradley Aye
Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

NEW BUSINESS

Consideration of placement of No Parking signs on Stonewall Avenue.

Mayor Coiner presented for consideration the placement of No Parking signs on Stonewall Avenue.

Council briefly discussed the placement of No Parking signs along Stonewall Avenue.

Mayor Coiner made a motion, seconded by Councilmember Samra, to approve the placement of two (2) No Parking signs on Stonewall Avenue in close proximity to the intersection of South High Street.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Councilmember Bradley Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of authorization to sign Department of Aviation grant agreement for runway rehabilitation design.

Mayor Coiner presented for consideration the authorization to sign Department of Aviation grant agreement for runway rehabilitation design.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager, upon review and approval by the Town Attorney, to sign the grant agreement with the Virginia Department of Aviation for runway rehabilitation design, as presented.

Roll call vote: Councilmember Samra Aye
Councilmember Bradley Aye
Councilmember Brooks Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of work authorization for professional services for Gordonsville Municipal Airport runway rehabilitation design.

Mayor Coiner presented for consideration the work authorization for professional services for Gordonsville Municipal Airport runway rehabilitation design.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager, upon review and approval by the Town Attorney, to sign the work authorization for

professional services with Talbert & Bright for runway, taxiway and apron rehabilitation design, as presented.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of Office on Youth Donation Request for After-Prom Celebration.

Mayor Coiner presented for consideration the Office on Youth donation request for the After-Prom Celebration.

It was the consensus of Council to donate three out-of-town 12-visit punch cards for the 2019 After-Prom Celebration at a value of \$105.00.

Consideration of authorization to negotiate contract for curbside solid waste collection and disposal.

Mayor Coiner presented for consideration the authorization to negotiate contract for curbside solid waste collection and disposal.

Mrs. Kendall briefed Council on the RFB received on Friday, March 15, 2019. Mrs. Kendall stated the Town received two bids for solid waste collection and disposal, one from Time Disposal and one from Updike Industries. Both bid the same price for service: \$8.00 per curbside collection unit, resulting in a tie bid. Mrs. Kendall stated the bid price results in an annual trash collection expense well within the amount included in the draft FY20 budget.

Staff will consult with Town Attorney as to the best way to handle the tie bid.

TOWN MANAGER'S REPORT

The Town Manager reviewed her report with Council.

Mayor Coiner made a motion, seconded by Councilmember Bradley, to proceed with the replacement of shrubs along the walkway in front of Town Hall, and asked the Town Manager to apprise Council on the types of plantings to be used when that information is made available.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph (A3) – discussion of possible acquisition of property for a community center, and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Council did not convene in Closed Session.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 7:52 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk