



**TOWN OF GORDONSVILLE
TOWN COUNCIL
REGULAR MEETING**

Monday, August 19, 2019
6:30 p.m.
Council Chambers

CALL TO ORDER

Mayor Coiner called the meeting to order at 6:30 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks
Councilmember Elizabeth Samra

ADOPTION OF AGENDA

Mayor Coiner asked the agenda be amended to add “Consideration of Gordonsville Volunteer Fire Company LODD resolution” under New Business. Councilmember Bradley requested sewer gases be added to the agenda under New Business.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the agenda as amended. The vote was unanimous.

MATTERS BY THE PUBLIC

Alisha Vines, Orange County Office on Youth – Tobacco Free park signage.

Mrs. Vines appeared before Council to present information regarding the County’s initiative to place “Tobacco Free” park signage in all parks within the County, and to request permission to place such signage in Verling Park. Mrs. Vines stated this would be done at no cost to the Town due to the Orange County Office on Youth being a ten year Virginia Foundation for Healthy Youth

Tobacco Prevention Grantee, and donations by the Orange Office on Youth. Mrs. Vines stated the Town will be asked to provide for the installation of the 12” x 18” signs near recreation areas.

Council discussed the signs and agreed with the placement of the signs in Verling Park.

Paul McKinley, Gordonsville Municipal Airport Advisory Committee

Mr. McKinley appeared before Council on behalf of pilots to state various concerns on the preliminary cost analysis for airport-apron-taxiway rehabilitation.

Fred Rollins, 18122 Airport Road, Gordonsville, VA.

Mr. Rollins appeared before Council to state he prefers option 2 over option 3 of the Runway 5-23, taxiway and apron rehabilitation cost analysis. Mr. Rollins stated option 2 would allow for left-over soil to be used in the three areas of the airport with drainage concerns.

ANNOUNCEMENTS

Mayor Coiner made the following announcements.

Town Offices will be closed on Monday, September 2, 2019 in observance of Labor Day. The September Town Council meeting will be held at 6:30 pm on Monday, September 16, 2019.

CONSENT AGENDA

Consideration of minutes for July 15, 2019 Council meeting.

Presentation of bills paid for the month of July 2019.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer’s Office activity report for July 2019.

The Town Treasurer presented her report.

Police – Police Chief

Presentation of the Police Department activity report for July 2019.

The Police Chief was absent.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for July 2019.

The Director of Public Works presented his report.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for July 2019.

The Visitor Center Director presented his report.

Dix Memorial Pool – Pool Manager

Presentation of the Dix Memorial Pool activity report for July 2019.

The Pool Manager was absent.

UNFINISHED BUSINESS

Consideration of Comcast franchise agreement.

Mayor Coiner presented for consideration the Comcast franchise agreement.

Council briefly discussed the Comcast franchise agreement and agreed to a five (5) year agreement.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to sign a cable franchise agreement with Comcast upon review and approval by the Town Attorney.

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| Roll call vote: | Councilmember Samra | Aye |
| | Councilmember Bradley | Aye |
| | Councilmember Brooks | Aye |
| | Vice-Mayor Winkey | Aye |
| | Mayor Coiner | Aye |
| | The vote was unanimous. | |

Consideration of applications for Maplewood Board of Trustees vacancy.

Mayor Coiner presented for consideration applications for Maplewood Board of Trustees vacancy. Council briefly discussed the vacancy and did not take action as there were not applications for consideration.

***During the meeting, Council elected to consider agenda items in an order different from that which was posted on the meeting agenda, as follows:*

NEW BUSINESS

Consideration of Gordonsville Volunteer Fire Company LODD resolution.

Mayor Coiner presented for consideration the Gordonsville Volunteer Fire Company LODD resolution.

Ms. Scolforo, Town Attorney, stated this is a document that is needed for the application for federal benefits, and she has no concerns with statement as written if Council is in agreement.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to sign the Gordonsville Volunteer Fire Company LODD resolution for LT William Powell, as presented.

Roll call vote: Councilmember Bradley Aye
Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of delinquent tax listing as of June 30, 2019.

Mayor Coiner presented for consideration the delinquent tax listing as of June 30, 2019.

Mayor Coiner explained the discrepancies with the initial report. Mayor Coiner suggested sending the list to the Commissioner of Accounts to have them check for estates.

Councilmember Brooks made a motion, seconded by Councilmember Bradley, to accept the delinquent tax listing as presented by the Town Treasurer. The vote was unanimous.

Consideration of request to vend on Town property.

Mayor Coiner presented for consideration the request to vend on Town property.

Councilmember Samra stated she has heard from several people who have missed the hot dog cart being in the Town, and it makes sense to have a designated space and permitting for consistent consideration of anyone else wishing to vend on Town property.

Vice-Mayor Winkey stated her only concern is opening this up for others and making sure all qualifications are in place.

Mayor Coiner stated a process for permitting these types of businesses needs to be in place.

Ms. Scolforo asked for time to create an application and have it approved at the Council meeting in September.

Council agreed Just Dogs and Catering could continue as before with the understanding that an application would be put on file as soon as the form is approved by Council.

Consideration of placement of Maplewood Cemetery entrance sign.

Mayor Coiner presented for consideration the placement of Maplewood Cemetery entrance sign.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to approve the placement of an entrance sign at Maplewood Cemetery, as presented. The vote was unanimous.

Consideration of Gordonsville Business Center signage and building color.

Mayor Coiner presented for consideration Gordonsville Business Center signage and building color.

Council discussed the proposed Gordonsville Business Center sign colors and design, along with the color of the paint for the Gordonsville Business Center.

The Director of Public Works stated once color options have been chosen and provided to him he will paint swatches on the Gordonsville Business Center so Council can see what colors will look like during different hours of the day.

Consideration of preliminary cost analysis for airport runway-apron-taxiway rehabilitation.

Mayor Coiner presented for consideration the preliminary cost analysis for airport-apron-taxiway rehabilitation.

Council discussed at length the airport apron and taxiway rehabilitation and scheduled a work session for Monday, August 26, 2019 at 6:00 pm to further discuss the preliminary cost analysis.

Consideration of Project Scope for Safe Routes to School Grant Funding Application.

Mayor Coiner presented for consideration the project scope for Safe Routes to School Grant Funding Application.

Council discussed at length the project scope for the safe routes to school grant funding application.

Councilmember Samra made a motion, seconded by Mayor Coiner, to authorize the Town Manager to report to VDOT the project scope for the Safe Routes to School Grant Funding application as follows: sidewalk on N. High Street from Gordon Barbour Elementary School bus loop entrance to W. Gordon Avenue, sidewalk on W. Gordon Avenue from N. High Street to Wright Street, crosswalk across Wright Street at W. Gordon Avenue, sidewalk on W. Gordon Avenue from Wright Street to Duke Street, sidewalk on Wright Street from W. Baker Street to W. Gordon Avenue, and crosswalk across N. High Street at W. Baker Street.

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| Roll call vote: | Councilmember Bradley | Aye |
| | Councilmember Brooks | Aye |
| | Councilmember Samra | Aye |
| | Vice-Mayor Winkey | Aye |
| | Mayor Coiner | Aye |
| | The vote was unanimous. | |

Discussion on sewer gases in the Town of Gordonsville.

Mayor Coiner presented for discussion sewer gases in the Town of Gordonsville.

Council discussed the complaints from Town residents of sewer gases in their residences. Council asked a notice be sent out to residents that they should call RSA if they smell sewer gas in their homes.

Ms. Scolforo stated citizens with sewer gas problems need to call RSA and report it, and also email the Town Manager that the Town has record that they have contacted RSA about the sewer gas.

TOWN MANAGER’S REPORT

The Town Manager reviewed her report with Council.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the Public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph – (A3) – discussion of possible acquisition of property for a community center and park property and possible lease of the Gordonsville Business Center where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2.3711 paragraph (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot.

Councilmember Brooks made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2.-3711 paragraph (A3) – discussion of possible acquisition of property for a community center and possible lease of the Gordonsville Business Center; and paragraph (A7) - consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

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| Roll call vote: | Councilmember Brooks | Aye |
| | Councilmember Samra | Aye |
| | Councilmember Bradley | Aye |
| | Vice-Mayor Winkey | Aye |
| | Mayor Coiner | Aye |
| | The vote was unanimous. | |

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A3) and (A7) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

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| Roll call vote: | Councilmember Samra | Aye |
| | Councilmember Bradley | Aye |
| | Councilmember Brooks | Aye |
| | Vice-Mayor Winkey | Aye |
| | Mayor Coiner | Aye |
| | The vote was unanimous. | |

NEW MATTERS BY COUNCIL

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager, upon review and approval of the Town Attorney, to sign an agreement with Benfield Electric for the lease of warehouse #4 in the Gordonsville Business Center.

Roll call vote:

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| Councilmember Bradley | Aye |
| Councilmember Brooks | Aye |
| Councilmember Samra | Aye |
| Vice-Mayor Winkey | Aye |
| Mayor Coiner | Aye |

The vote was unanimous.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 11:00 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk