



**TOWN OF GORDONSVILLE
TOWN COUNCIL
REGULAR MEETING**

**Monday, December 16, 2019
6:30 p.m.
Council Chambers**

CALL TO ORDER

Mayor Robert Coiner called the meeting to order at 6:30 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks
Councilmember Elizabeth Samra

ADOPTION OF AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to adopt the agenda as amended. The vote was unanimous.

MATTERS BY THE PUBLIC

There were no matters by the public.

ANNOUNCEMENTS

Mayor Coiner made the following announcements:

The Town Offices will be closed on Tuesday, December 24, 2019 and Wednesday, December 25, 2019 in observance of Christmas Eve and Christmas Day.

The Town Offices will be closed on Wednesday, January 1, 2020 in observance of New Year's Day.

Monday, January 20, 2020 is a Town Holiday; an alternate meeting date for the regular January Council meeting will be established later in the meeting.

CONSENT AGENDA

Consideration of minutes for November 18, 2019 Town Council meeting.

Presentation of bills paid for the month of November 2019.

Consideration of renewal of extended hours permit for 7-Eleven.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer's Office activity report for November 2019.

Revenue and Expense Report for November 2019.

The Town Treasurer presented her report.

Police – Police Chief

Presentation of the Police Department activity report for November 2019.

The Acting Police Chief presented the Police Department report.

Streets – Public Works Director

Presentation of the Public Works Department activity report for November 2019.

The Public Works Director presented his report.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for November 2019.

The Visitor Center Director presented his report.

UNFINISHED BUSINESS

Consideration of authorization to release solicitation of bids for runway construction.

Mayor Coiner presented for consideration the authorization to release solicitation of bids for runway construction.

After a brief discussion, Council agreed to hold off on submitting a funding request until May 2020 as recommended.

Discussion of celebration activities to observe Town's sesquicentennial anniversary of incorporation in 2020.

Mayor Coiner presented for discussion the celebration activities to observe the Town's sesquicentennial anniversary of incorporation in 2020.

Council briefly discussed possible celebration activities for the Town's sesquicentennial anniversary of the incorporation in 2020 and will place this item on the Town Council work session agenda for further discussion.

NEW BUSINESS

Consideration of recommendation of Gordonsville representative on the Orange County Economic Development Authority.

Mayor Coiner presented for consideration the recommendation of a Gordonsville representative on the Orange County Economic Development Authority.

Councilmember Samra stated Sharon Hujik had expressed her willingness to serve as the Town of Gordonsville representative on the Orange County Economic Development Authority (EDA) and would be a good addition to the EDA.

Vice-Mayor Winkey made a motion, seconded by Councilmember Brooks, to solicit applications to fill the position of the Town of Gordonsville representative on the Orange County Economic Development Authority. The vote was unanimous.

Consideration of memorandum of agreement for TOOT II service.

Mayor Coiner presented for consideration the memorandum of agreement for TOOT II service.

Council discussed the memorandum of agreement for TOOT II service.

Mrs. Kendall stated she would like to have something in writing between the Town of Gordonsville and Town of Orange and also Virginia Regional Transit for transit service being provided to the town.

Council briefly discussed TOOT service to Gordonsville. Mayor Coiner stated he would like to do further research on the TOOT II service and ridership. No action was taken.

Consideration of 2020 meeting schedule.

Mayor Coiner presented for consideration the 2020 meeting schedule.

Council discussed the 2020 meeting schedule.

Councilmember Bradley stated he would like to have scheduled Council work sessions as Council has a lot that needs to be discussed.

Mayor Coiner stated he is not sure work sessions need to be officially scheduled for each month. Councilmember Brooks, Councilmember Bradley stated work sessions need to be held each month.

Councilmember Samra stated she has a hard time supporting scheduled work sessions without more agenda details.

Vice-Mayor Winkey stated a January 13, 2020 Council work session, starting at 6:00 p.m., could be held with Councilmembers in order to create a list of items to be discussed and presented to staff.

Ms. Scolforo, Town Attorney, stated she will be out of Town on February 17, 2020 and asked to be available by phone. Mayor Coiner and Councilmembers agreed Ms. Scolforo could be available by phone if needed by Council at the February 17, 2020 regular meeting.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to approve the 2020 Town Council meeting schedule, as presented. The vote was unanimous.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to hold a Town Council work session on Monday, January 13, 2020 at 6:00 p.m. The vote was unanimous.

Consideration of 2020 date of tree lighting ceremony.

Mayor Coiner presented for consideration the 2020 date of tree lighting ceremony.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to hold the 2020 Memorial Christmas Tree Lighting on Sunday, November 29, 2020 at 5:45 p.m. The vote was unanimous.

Consideration of renewal of AWOS Inspections and Maintenance Contract.

Mayor Coiner presented for consideration the renewal of the AWOS Inspections and Maintenance Contract.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to execute the two-party agreement for AWOS maintenance and inspections with Austin Electrical Construction in a substantially similar form as presented.

Roll call vote:	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

TOWN MANAGER'S REPORT

The Town Manager presented her report.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph (A1) – discussion of Police Chief; (A3) – discussion of possible acquisition of property for park expansion and community center; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A1) – discussion of the Chief of Police; (A3) – discussion of possible acquisition of property for a community center and possible lease of space at the Gordonsville Business Center; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Bradley, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraph (A1), (A3) and (A7) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW MATTERS BY COUNCIL

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to appoint Sgt. Glen D. Arrington as interim Police Chief until such time as a permanent Police Chief is hired.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye

