



**TOWN OF GORDONSVILLE
TOWN COUNCIL
REGULAR MEETING**

**Monday, February 18, 2019
6:30 p.m.
Council Chambers**

CALL TO ORDER

Mayor Coiner called the meeting to order at 6:30 pm.

INVOCATION

There was no invocation.

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call:

Present

Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks, III
Councilmember Elizabeth Samra

ADOPTION OF AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as amended. The vote was unanimous.

MATTERS BY THE PUBLIC

Lori Landes-Carter, Orange County Tourism Manager, appeared before Council to give an update on nine new proposed Orange County entrance signs. Mrs. Landes-Carter stated the Orange County Tourism Department is currently working on phase one of the project which consists of design development and prioritizing sign locations adjacent to the Town of Gordonsville town limits. Mrs. Landes-Carter stated they hope to have the first sign designed and in the ground sometime in FY20.

ANNOUNCEMENTS

Town Council will hold budget work sessions at 6:30 p.m. on Thursday, February 21, 2019, Monday February 25, 2019 and Thursday, February 28, 2019.

The March Town Council meeting will be held at 6:30 p.m. on Monday, March 18, 2019.

CONSENT AGENDA

*Consideration of minutes for January 28, 2019 Town Council meeting.
Presentation of bills paid for the month of January 2019.*

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

*Presentation of the Treasurer's Office activity report for January 2019.
Revenue and Expense Report for January 2019.*

The Town Treasurer presented her report.

Police – Police Chief

Presentation of the Police Department activity report for January 2019.

The Police Chief presented his report.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for January 2019.

The Public Works Director presented his report.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for January 2019.

The Visitor Center Director was absent.

UNFINISHED BUSINESS

Discussion of Verling Park Master Plan.

Mayor Coiner presented for discussion the Verling Park Master Plan.

Staff did not have updates on the Verling Park Master Plan and Council did not hold a discussion.

NEW BUSINESS

Consideration of handicap parking modification in front of Gordonsville Post Office.

Mayor Coiner presented for consideration the handicap parking modifications in front of Gordonsville Post Office.

Council discussed the handicap parking modifications as presented. Mayor Coiner stated a professional planner should look at the handicap parking space modification to see what could be done to avoid losing a space on Main Street.

By consensus, Council asked this matter be placed on the March meeting agenda to allow time for further research.

Consideration of celebration of Town sesquicentennial.

Mayor Coiner presented for consideration the celebration of the Town's sesquicentennial.

Mayor Coiner suggested this item be placed on a Council work session agenda for further discussion and obtain input from residents, staff and Council.

Consideration of resolution of property conveyance from Union Baptist Church.

Mayor Coiner presented for consideration the resolution of property conveyance from Union Baptist Church.

Mrs. Kendall, Town Manager briefed Council on the 0.18 acres being conveyed to the Town from Union Baptist Church. Union Baptist Church wishes to convey to the Town a 0.18 acre of property along Union Avenue, which is a Town street. Mrs. Kendall stated the area being conveyed to the Town is comprised of the sidewalk and a portion of the street along the front of the property.

Council briefly discussed the property conveyance from Union Baptist Church to the Town of Gordonsville.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to adopt resolution 2019-2a to authorize Mayor Coiner to sign the deed of dedication and acceptance, as presented, to accept the 0.18 acres being conveyed to the Town by Union Baptist Church.

Roll call vote:	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Consideration of agreement with ID Networks for Incident Based Reporting system upgrade.

Mayor Coiner presented for consideration the agreement with ID Networks for Incident Based Reporting System upgrade.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to authorize the Town Manager, upon review and approval by the Town Attorney, to sign a contract with ID Networks for the upgrade of the Town's incident-based reporting system, as presented.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of authorization for use of airport property for Cub Scout Aviation Day scheduled for April 27-28, 2019.

Mayor Coiner presented for consideration the authorization for use of airport property for Cub Scout Aviation Day scheduled for April 27-28, 2019.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to authorize the Monticello District Cub Scouts to hold Cub Scout Aviation Day at Gordonsville Municipal Airport on April 27-28, 2019 (rain date May 4 and 5, 2019).

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of appointment to the Town Planning Commission and Board of Architectural Review.

Mayor Coiner presented for consideration the appointment to the Town Planning Commission and Board of Architectural Review.

Councilmember Samra stated she prefers the vacancies be placed on the Town of Gordonsville website and in the Town Hall and not publish a newspaper notice.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to authorize staff to advertise, on the Town of Gordonsville website and in Town Hall only, a vacancy on the Town Planning Commission and Board of Architectural Review to solicit applications for consideration.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of authorization to solicit bids for residential solid waste collection.

Mayor Coiner presented for consideration the authorization to solicit bids for residential solid waste collection.

Council briefly discussed the authorization to solicit bids for residential solid waste collection.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to authorize the Town Manager to release a solicitation for bids for residential solid waste collection and disposal services, subject to review by the Town Attorney.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of FY2018-FY2019 budget adjustments.

Mayor Coiner presented for consideration the FY2018-FY2019 budget adjustments.

Councilmember briefly discussed the FY2018-FY2019 budget adjustments.

Councilmember Samra stated she wants a total recap on what the total cost of the new Public Works Department will be.

Mrs. Kendall will forward to Council the email from Mr. Seal with the breakdown to-date on improvements.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to approve SA2019-5, as presented, for the transfer of funds from the General Fund and Water Fund *Transfer from Reserves* revenue line items to the Capital Outlay *New Public Works Facility* expense line item to fund the improvements as requested.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

TOWN MANAGER'S REPORT

The Town Manager reviewed her report with Council.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the Public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph (A3) – discussion of possible acquisition of property for a community center and possible lease of the Gordonsville Business Center, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A3) – discussion of possible acquisition of property for a community center and possible lease of the Gordonsville Business Center, where such consultation in open meeting would adversely affect the negotiation or litigating posture of the public body.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraph (A3) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:30 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk