



**TOWN OF GORDONSVILLE
TOWN COUNCIL
REGULAR MEETING**

Minutes

**Monday, December 17, 2018
6:30 p.m.
Council Chambers**

CALL TO ORDER

Mayor Coiner called the meeting to order at 6:30 p.m.

INVOCATION

There was no invocation.

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call:

Present

Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember Ronald Brooks
Councilmember Elizabeth Samra

Absent

Councilmember James L. Bradley

ADOPTION OF AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as presented. The vote was unanimous.

MATTERS BY THE PUBLIC

R. Bryan David, Orange County Administrator

Mr. David appeared before Council to give update on Orange County 2019 Legislative Priorities and gave a status update on the Broadband project. Mr. David stated the County has set-up a short term registry for the county.

***During the meeting, Council elected to consider certain agenda items in an order different from that which was posted on the meeting agenda, as follows:*

NEW BUSINESS

Consideration of a resolution to adopt the 2018 Rappahannock-Rapidan Regional Hazard Mitigation Plan.

Mayor Coiner presented for consideration the resolution to adopt the 2018 Rappahannock-Rapidan Regional Hazard Mitigation Plan.

Council briefly discussed the mitigation plan and how it would affect the Town of Gordonsville. Rappahannock Rapidan Regional Commission Executive Director Patrick Mauney was present at the meeting and answered questions raised by Council. He noted this is the first time the Town of Gordonsville has participated in the mitigation plan and thanked the Town Manager for her participation.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to adopt resolution 2018-12a to adopt the 2018 Rappahannock-Rapidan Regional Hazard Mitigation Plan, as presented.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Brooks	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	Councilmember Bradley	Absent
	The vote was unanimous.	

Consideration of stakeholders group for Safe Routes to School Walkabout mini-grant application.

Mayor Coiner presented for consideration the stakeholders group for Safe Routes to School Walkabout mini-grant application.

Council discussed the Safe Routes to School Walkabout mini-grant and the stakeholders who will be a part of the mini-grant application preparation. RRRC Executive Director Patrick Mauney answered questions from Council about the grant program.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve a list of stakeholders with the addition of a representative from southeast Gordonsville to be included with the Safe Walks to School Walkabout mini-grant application, as presented.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	Councilmember Bradley	Absent
	The vote was unanimous.	

ANNOUNCEMENTS

Mayor Coiner made the following announcements:

The Town Offices will be closed on Monday, December 24, 2018 and Tuesday, December 25, 2018 in observance of Christmas Eve and Christmas Day.

The Town Offices will be closed on Monday, December 31, 2018, New Year's Eve and Tuesday, January 1, 2019 in observance of New Year's Day.

Monday, January 21, 2019 is a Town Holiday; an alternate meeting date for the regular January Council meeting will be established later in the meeting.

CONSENT AGENDA

Consideration of minutes for November 19, 2018 Town Council meeting.

Presentation of bills paid for the month of November 2018.

Consideration of renewal of extended hours permit for 7-Eleven.

Vice-Mayor Winkey made a motion, seconded by Councilmember Brooks, to approve the Consent Agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer's Office activity report for November 2018.

Revenue and Expense Report for November 2018.

The Town Treasurer was not present.

Police – Police Chief

Presentation of the Police Department activity report for November 2018.

The Police Chief presented his report.

Streets – Public Works Director

Presentation of the Public Works Department activity report for November 2018.

The Public Works Director was not present.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for November 2018.

The Visitor Center Director presented his report.

UNFINISHED BUSINESS

Discussion of Verling Park Master Plan.

Mayor Coiner presented for consideration the discussion on the Verling Park Master Plan.

Staff did not have updates on the Verling Park Master Plan and Council did not hold a discussion.

Consideration of Town Code amendment regarding transient occupancy tax.

Mayor Coiner presented for consideration the Town Code amendment regarding a transient occupancy tax.

Council briefly discussed the Town Code amendment. Mayor Coiner suggested the rate be set low at first, noting it could be adjusted at a later time.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to adopt an ordinance to amend Chapter 9 of the town code to incorporate Article XII – Hotel, Room and Space Transient Rental Tax, including setting a lodging tax of 4%, effective July 1, 2019.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	Councilmember Bradley	Absent
	The vote was unanimous.	

NEW BUSINESS

Consideration of Comcast Franchise Agreement.

Mayor Coiner presented for consideration the Comcast Franchise Agreement.

Council discussed the Comcast Franchise Agreement. Councilmembers asked what the incentive is for the Town to have this franchise agreement.

Ms. Scolforo, Town Attorney, stated she had been working with Comcast since 2013 on the franchise agreement and had not heard back from them until just recently.

Mayor Coiner stated he just wants citizens of Gordonsville to be treated fairly and have the same programming options as adjacent localities. He further stated he would like to have more information on what services other localities have before moving forward.

Consideration of renewal of AWOS inspections and maintenance contract.

Mayor Coiner presented for consideration the renewal of AWOS inspections and maintenance contract.

Mayor Coiner made a motion, seconded by Councilmember Samra, to authorize the Town Manager to execute the two-party agreement for AWOS maintenance and inspections with Austin Electrical Construction in a substantially similar form as presented.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Brooks	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	Councilmember Bradley	Absent

The vote was unanimous.

Consideration of re-appointments to the Town Planning Commission and Board of Architectural Review.

Mayor Coiner presented for consideration the re-appointment to the Town Planning Commission and Board of Architectural Review.

Council discussed at length the re-appointment and appointment process for Boards and Commissions.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to reappoint Katina Johnson of 112 Cobb Street, Gordonsville, Virginia, and Jim Bradley of 102 Jackson Street, Gordonsville, Virginia to the Town of Gordonsville Planning Commission, with terms to expire December 31, 2022. The vote was unanimous.

It was the consensus of Council to solicit applications for the Board of Architectural Review.

Consideration of 2019 Meeting Schedule.

Mayor Coiner presented for consideration the 2019 Town Council meeting schedule.

Mayor Coiner made a motion, seconded by Councilmember Samra, to approve the 2019 Town Council regular meeting dates, as presented. The vote was unanimous.

Consideration of 2019 date of Tree Lighting Ceremony.

Mayor Coiner presented for consideration the 2019 date of Tree Lighting Ceremony.

Mayor Coiner made a motion, seconded by Councilmember Samra, to schedule the 2019 Tree Lighting for Sunday, December 1, 2019. The vote was unanimous.

TOWN MANAGER'S REPORT

The Town Manager reviewed her report with Council.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There was no new matters by the public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph (A3) – discussion of possible acquisition of property for park expansion and community center, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Councilmember Brooks, made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A3) – discussion of possible acquisition of property for a community center and park property.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
Councilmember Bradley Absent
The vote was unanimous.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraph (A3) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
Councilmember Bradley Absent
The vote was unanimous.

NEW MATTERS BY COUNCIL

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to hire attorney Steve Will of Davies, Barrell, Will, Lewellyn & Edwards PLC to handle the closing of the CSX property purchase (Verling Park), and to authorize the Mayor to sign all documents for the purchase of the property.

Roll call vote: Councilmember Samra Aye
Councilmember Brooks Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
Councilmember Bradley Absent
The vote was unanimous.

ADJOURNEMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:45 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk