



**TOWN OF GORDONSVILLE
TOWN COUNCIL
REGULAR MEETING**

**Monday, January 28, 2019
6:30 p.m.
Council Chambers**

CALL TO ORDER

Mayor Coiner called the meeting to order at 6:30 pm.

INVOCATION

There was no invocation.

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call: **Present**
Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks, III
Councilmember Elizabeth Samra

ADOPTION OF AGENDA

Mayor Coiner added "Consideration of Council calendar" as item "h" under New Business. Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the agenda as amended. The vote was unanimous.

MATTERS BY THE PUBLIC

Presentation of annual audit – Robinson, Farmer and Cox.

Ms. Kristen Choate from Robinson, Farmer and Cox reviewed the Town of Gordonsville Financial Report for the year ended June 30, 2018.

Presentation of Electoral Board Election Certificates.

Mrs. JoAnne Speiden, Secretary to Electoral Board, presented Electoral Board Election Certificates to Councilmember Jim Bradley and Councilmember Ron Brooks.

ANNOUNCEMENTS

Mayor Coiner made the following announcement:

The February Town Council meeting will be held at 6:30 p.m. on Monday, February 18, 2019.

CONSENT AGENDA

Consideration of minutes for December 17, 2018 Town Council meeting.

Presentation of bills paid for the month of December 2018.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer’s Office activity report for December 2018.

Revenue and Expense Report for December 2018.

The Town Treasurer presented her report.

Police – Police Chief

Presentation of the Police Department activity report for December 2018.

The Police Chief presented his report.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for December 2018.

The Public Works Director presented his report.

The Public Works Director gave an update on the status of the new public works facility and stated he hopes to move in March, 2019.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for December 2018.

The Visitor Center Director presented his report.

UNFINISHED BUSINESS

Discussion of Verling Park Master Plan.

Mayor Coiner presented for discussion the Verling Park Master Plan.

Staff did not have updates on the Verling Park Master Plan and Council did not hold a discussion.

Consideration of appointment to Board of Architectural Review.

Mayor Coiner presented for consideration the appointment to the Board of Architectural Review.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to appoint Sonja K. Capelle of 6315 Spotswood Trail, and owner of property located at 502 N. Main Street, Gordonsville, VA to the Town of Gordonsville Board of Architectural Review, with a term expiration of December 31, 2022.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW BUSINESS

Consideration of appointment of Vice-Mayor.

Mayor Coiner presented for consideration the appointment of Vice-Mayor.

Mayor Coiner made a motion, seconded by Councilmember Samra, to appoint Emily Winkey as the Vice-Mayor for the Town of Gordonsville.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of appointment Town officers.

Mayor Coiner presented for appointment Town officers.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to appoint Deborah S. Kendall as the Town Manager for the Town of Gordonsville, to appoint Janet W. Jones as the Town Clerk for the Town of Gordonsville, and to appoint Angela M. Scolforo as the Town Attorney for the Town of Gordonsville.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of depository of Town funds.

Mayor Coiner presented for consideration the depository of Town funds.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to adopt resolution #2019-1a designating the places of deposit for Town funds, as presented.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of submission of Safe Routes to School Walk-about mini-grant application.

Mayor Coiner presented for consideration the submission of the Safe Routes to School Walk-about mini-grant application.

Mayor Coiner stated he would like to add someone from the Town of Gordonsville Planning Commission to the list of stakeholders for the Safe Routes to School Walk-about mini-grant application.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the submission of a Safe Routes to School Walk-about mini-grant application, as amended to include a member of the Town of Gordonsville Planning Commission.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of FY2018-FY2019 Budget Adjustments.

Mayor Coiner presented for consideration the FY2018-FY2019 budget adjustments.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to approve Supplemental Appropriation SA2019-4 and Budget Transfer BT2019-3, as presented.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of the FY2020-FY2025 Airport Capital Improvement Plan (ACIP).

Mayor Coiner presented for consideration the FY2020-FY2025 Airport Capital Improvement Plan (ACIP).

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to update and approve the airport capital improvements plan for the Gordonsville Municipal Airport to reflect the upcoming six-year project period and to include phasing of runway rehabilitation, as presented.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of purchase sale agreement for CSX property.

Mayor Coiner presented for consideration the purchase sale agreement for the CSX property.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to authorize Mayor Coiner, upon review and approval by the Town Attorney, to sign the CSX Purchase Sale Agreement for the purchase of property at Verling Park.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of the date of the June, 2019 Council meeting.

Mayor Coiner presented for consideration the date of the June, 2019 Council meeting.

Mayor Coiner stated he has been asked to speak at the upcoming 77th Session of Virginia Boys State scheduled for June 16-22, 2019 and respectively requests the June 17th Council meeting be moved to Monday, June 24, 2019.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to move the June 17, 2019 Town Council meeting to June 24, 2019. The vote was unanimous.

Ms. Scolforo stated she will be out of town for the March 18, 2019 Council meeting and would like to appear via telephone.

Council was in agreement to allow Ms. Scolforo to participate via telephone for the March 18, 2019 Council meeting.

TOWN MANAGER'S REPORT

The Town Manager reviewed her report with Council.

NEW MATTERS BY THE PUBLIC AND COUNCIL

Mr. Fred Rollins of the Airport Advisory Committee gave an update on the Gordonsville Municipal Airport. Mr. Rollins stated Troop 16 from Unionville visited the airport and after a tour of the airport,

brief airport history and aircraft discussion took 12 Scouts (11 Boy and one Cub) for EAA Young Eagle flights. Mr. Rollins also stated work is underway for the 2019 Cub Scout Aviation Day.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph (A3) – discussion of possible acquisition of property for a community center, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A3) – discussion of possible acquisition of property for a community center and park property.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraph (A3) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:06 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk

