



**TOWN OF GORDONSVILLE  
TOWN COUNCIL  
REGULAR MEETING**

**Monday, November 18, 2019  
6:30 p.m.  
Council Chambers**

**CALL TO ORDER**

Mayor Robert Coiner called the meeting to order at 6:30 p.m.

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

Mayor Coiner led everyone in the pledge of allegiance.

**Roll Call:** Mayor Robert K. Coiner  
Vice-Mayor Emily Winkey  
Councilmember James L. Bradley  
Councilmember Ronald Brooks  
**Absent:**  
Councilmember Elizabeth Samra

**ADOPTION OF THE AGENDA**

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the agenda as presented. The vote was unanimous.

**PUBLIC HEARING**

*Proposed text amendment to Chapter 23 of the Town Code to establish an increase in the Town water rates.*

Mayor Coiner opened the public hearing and asked for speakers.

There were no speakers.

Mayor Coiner closed the public hearing.

*Proposed Fiscal Year 2019-2020 budget amendment for freight depot project.*

Mayor Coiner opened the public hearing and asked for speakers.

There were no speakers.

Mayor Coiner closed the public hearing.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to approve the FY2020 budget amendment and supplemental appropriation number SA2020-02, as presented.

<b>Roll call vote:</b>	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Councilmember Samra	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

## **MATTERS BY THE PUBLIC**

There were no matters by the public.

## **ANNOUNCEMENTS**

Mayor Coiner made the following announcements:

The Town Offices will be closed on Thursday, November 28, 2019 and Friday, November 29, 2019 in observance of the Thanksgiving holiday.

The Town Memorial Tree Lighting will be held at 5:45 p.m. on Sunday, December 1, 2019.

The December Town Council meeting will be held at 6:30 pm on Monday, December 16, 2019.

## **CONSENT AGENDA**

*Consideration of minutes for the October 21, 2019 Town Council meeting and October 28, 2019, 6:30 pm work session.*

*Presentation of bills paid for the month of October 2019.*

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

## **DEPARTMENT REPORTS**

**Finance – Town Treasurer**

*Presentation of the Treasurer’s Office activity report for October 2019.  
Revenue and Expense report for October 2019.*

The Town Treasurer presented her report.

**Police – Police Chief**

*Presentation of the Police Department activity report for October 2019.*

The Acting Police Chief was absent.

**Streets – Director of Public Works**

*Presentation of the Public Works Department activity report for October 2019.*

The Director of Public Works presented his report.

**Visitor Center – Visitor Center Director**

*Presentation of the Visitor Center activity report for October 2019.*

The Visitor Center Director presented his report.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

*Consideration of Proposed 2019 Water Rate Adjustment.*

Mayor Coiner presented for consideration the proposed 2019 Water Rate Adjustment.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to adopt an ordinance to amend Section 23-50 of the Gordonsville Town code, as presented.

<b>Roll call vote:</b>	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Councilmember Samra	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to waive the second reading of the ordinance.

**Roll call vote:**

Councilmember Brooks	Aye
Councilmember Bradley	Aye
Councilmember Samra	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

*Consideration of Proposed Amendments to the Fiscal Year 2020 Appropriations schedule – Water Rates.*

Mayor Coiner presented for consideration the proposed amendments to the Fiscal Year 2020 Appropriations schedule concerning water rates.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to adopt resolution #2019-11a approving the revised appropriation schedule, as presented.

**Roll call vote:**

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

*Consideration of regrading of Town Clerk position.*

Mayor Coiner presented for consideration the regrading of the Town Clerk position.

Councilmembers discussed at length the regrading of the Town Clerk position.

Councilmember Brooks made a motion, seconded by Councilmember Bradley, to approve the regrading of the Town Clerk position to Grade 20 for an uncertified clerk and Grade 21 for a certified clerk, as presented.

**Roll call vote:**

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

*Consideration of authorization to release solicitation of bids for runway construction.*

Mayor Coiner presented for consideration the authorization to release solicitation of bids for runway construction.

Council discussed at length the runway construction project and decided more information is needed to answer questions raised during the discussion.

Mrs. Kendall will meet with Councilmember Bradley and review his comments and reach out to Talbert and Bright to get answers to those concerns raised.

*Consideration of renewal of Keller Williams listing agreement.*

Mayor Coiner presented for consideration the renewal of the Keller Williams listing agreement.

Council discussed the renewal of the Keller Williams listing agreement and took action to table the matter until the December 16, 2019 Council meeting, with the suggestion that representatives of Keller Williams attend the December Council meeting.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to table the renewal of the Keller Williams listing agreement until the December 16, 2019 Council meeting. The vote was unanimous.

*Consideration of support of 2020 Virginia Municipal League legislative program.*

Mayor Coiner presented for consideration support of the 2020 Virginia Municipal League legislative program.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to support the 2020 Virginia Municipal League legislative program, as presented. The vote was unanimous.

*Consideration of appointment to Town Board of Architectural Review.*

Mayor Coiner presented for consideration the appointment to the Town Board of Architectural Review.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to re-appoint Ms. Judy Cutright of 302 N. Main Street to the Town of Gordonsville Board of Architectural Review, for a four-year term to expire December 31, 2023. The vote was unanimous.

*Consideration of proclamation for the 2019 Memorial Christmas Tree Lighting.*

Mayor Coiner presented for consideration the proclamation for the 2019 Memorial Christmas Tree Lighting.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to adopt the 2019 Memorial Christmas tree lighting ceremony proclamation, as presented. The vote was unanimous.

*Discussion of celebration activities to observe Town's sesquicentennial anniversary of incorporation in 2020.*

Council discussed at length activities to be held at the sesquicentennial anniversary with Mayor Coiner suggesting July 4, 2020 as the date for an event. Mayor Coiner stated he would like to see a press release be sent out in December and a tentative program in early 2020.

## **TOWN MANAGER'S REPORT**

The Town Manager presented her report.

## **NEW MATTERS BY THE PUBLIC AND COUNCIL**

There were no new matters by the public and Council.

## **CLOSED SESSION**

*Town Council will convene in Closed session pursuant to Code of Virginia Section 2.2-3711 paragraph (A1) – discussion regarding the Chief of Police; (A3) – discussion of possible acquisition of property for park expansion and a community center; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.*

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A1) – discussion of the Chief of Police; (A3) – discussion of possible acquisition of property for a community center; and (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

<b>Roll call vote:</b>	Councilmember Brooks	Aye
	Councilmember Bradley	Aye
	Councilmember Samra	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraph (A1), (A3) and (A7) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

<b>Roll call vote:</b>	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Councilmember Samra	Absent

Vice-Mayor Winkey      Aye  
Mayor Coiner            Aye  
The vote was unanimous.

**NEW MATTERS BY COUNCIL**

There were no new matters by Council.

**ADJOURNEMENT**

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:57 p.m.

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Robert K. Coiner, Mayor

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Janet W. Jones, Town Clerk