



**TOWN OF GORDONSVILLE
TOWN COUNCIL
REGULAR MEETING**

Monday, June 15, 2020
6:30 p.m.
Electronically via telephone (Zoom)
Pursuant to
Virginia Code § [2.2-3708.2\(A\)\(3\)](#)

***This meeting was held via Zoom video conference and was available to the public. As such, the minutes are required to reflect the physical location of each Councilmember.*

Mayor Robert Coiner participated from his residence, located at 209 E. Gordon Avenue, Gordonsville, VA

Vice-Mayor Emily Winkey participated from her residence, located at 310 Cobb Street, Gordonsville, VA

Councilmember Jim Bradley participated from his residence, located at 102 Jackson Street, Gordonsville, VA

Councilmember Ronald Brooks participated from his residence, located at 136 Martinsburg Avenue, Gordonsville, VA

Councilmember Elizabeth Samra participated from her residence, located at 304 N. Main Street, Gordonsville, VA

CALL TO ORDER

Vice-Mayor Winkey called the meeting to order at 6:30 p.m.

INVOCATION

Vice-Mayor Winkey gave the invocation.

PLEDGE OF ALLEGIANCE

Roll Call: Mayor Robert K. Coiner *arrived at 6:45 p.m.
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra

ADOPTION OF AGENDA

Councilmember Samra asked that support for a July 3, 2020 Town business event be added to the agenda under New Business item “f”.

Councilmember Samra made a motion, seconded by Councilmember Bradley, to approve the agenda as amended. The vote was unanimous.

MATTERS BY THE PUBLIC

There were no matters by the public.

ANNOUNCEMENTS

Vice-Mayor Winkey made the following announcements:

Town Offices will be closed on Friday, July 3, 2020 in observance of Independence Day. The July Town Council meeting will be held at 6:30 pm on Monday, July 20, 2020.

CONSENT AGENDA

Consideration of minutes for May 11, 2020 Town Council special meeting and May 18, 2020 Town Council meeting.

Presentation of bills paid for the month of May 2020.

Councilmember Samra made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

*Presentation of the Treasurer’s Office activity report for May 2020.
Revenue and Expense report for May 2020.*

The Town Treasurer was not present.

Police – Police Chief

Presentation of the Police Department activity report for May 2020.

The Police Chief presented his report.

Streets – Public Works Director

Presentation of the Public Works Department activity report for May 2020.

The Public Works Director was not present.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for May 2020.

The Visitor Center Director presented his report.

UNFINISHED BUSINESS

Consideration of disposition of Dix Memorial Pool for the 2020 season.

Mayor Coiner presented for consideration the disposition of Dix Memorial Pool for the 2020 season.

Councilmembers discussed at length the disposition of Dix Memorial Pool due to the pandemic and the phasing of reopening business in the Commonwealth. Councilmember Samra suggested swim lessons could be held at the pool. Staff will reach out to the pool manager and other localities on the availability of guards and a certified water safety instructor to teach classes.

Councilmembers reached a consensus to place this item on the June 22, 2020 Council special meeting agenda for further discussion.

Consideration of disposition of Town of Gordonsville events for the balance of 2020.

Mayor Coiner presented for consideration disposition of Town of Gordonsville events for the balance of 2020.

Mayor Coiner stated he is not ready to cancel any of the scheduled events for the balance of 2020 until further guidance is received from the Governor. Mayor Coiner stated planning should continue for the Fried Chicken/Sesquicentennial event tentatively scheduled for September 19, 2020. Mayor Coiner stated the sesquicentennial will be held either this year or in 2021.

Councilmembers reached a consensus to place this item on the June 22, 2020 Council special meeting agenda for further discussion.

NEW BUSINESS

Consideration of CARES Act funding allocation.

Mayor Coiner presented for consideration the CARES Act funding allocation.

Mrs. Kendall, Town Manager, briefed Council on the CARES Act funding allocation the Town will be receiving once the Orange County Board of Supervisors approves the appropriation of CRF funding at their June 23, 2020 meeting. Mrs. Kendall stated the funding due to the Gordonsville will be provided in a lump sum to the Town once a funding agreement with the County has been executed. The agreement is currently under review with the county attorney. Mrs. Kendall stated staff requests guidance from Council on how these funds should be allocated in order to develop a CRF allocation plan for Gordonsville.

Council discussed at the length the CARES Act funding allocation. Mayor Coiner stated more information on expenses is needed and provided to Council before a plan can be developed.

Councilmembers reached a consensus to place this item on the June 22, 2020 Council special meeting agenda for further discussion.

Consideration of authorization to release request for proposals for engineering and design services for Town Hall parking lot redevelopment.

Mayor Coiner presented for authorization to authorization to release request for proposals for engineering and design services for Town Hall parking lot redevelopment.

Mrs. Kendall, Town Manager, stated staff desires to release a request for proposals to select a firm for engineering and design services for the redevelopment of the parking lot around Town Hall. Mrs. Kendall stated the plan will include stormwater management, landscaping, lighting and reconstruction of the parking surface.

Council discussed at length the authorization to release request for proposals for engineering and design services for the Town Hall parking lot redevelopment. Council discussed whether this project would benefit from the design-build process as opposed to the traditional design-bid-build process.

Mrs. Kendall stated the requirements of the state statute on design-build could be cumbersome for the Town and reminded Council on the action taken by them in the past concerning design-build, which was not to pursue it as an option for procurement.

Mayor Coiner stated he needs more information on how other localities like Gordonsville have used design-build and bring that information to Council.

Councilmembers reached a consensus to place this item on the June 22, 2020 Council special meeting agenda for further discussion.

Consideration of renewal of Natural Flow Contract for landscaping services.

Mayor Coiner presented for consideration renewal of Natural Flow contract for landscaping services.

Mayor Coiner stated Natural Flow Landscaping Services are doing a wonderful job with the landscaping around Town.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to renew the contract with Natural Flow Landscape and Garden Design for landscaping maintenance services.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Consideration of resolution of support for park expansion property purchase.

Mayor Coiner presented for consideration the resolution of support for park expansion property purchase.

A lengthy discussion was held concerning Piedmont Environmental Council (PEC) and the Market Street property near Verling Park which they have under contract for the possible expansion of park land within the Town.

Peter Hujik, representing PEC, stated once the property is purchased PEC intends to work with the Town for the development of a park concept for the property, with ultimate conveyance of the property to the Town for park use. Mr. Hujik stated PEC is seeking the support of Town Council for the property purchase.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to adopt resolution 2020-6a in support of the Piedmont Environmental Council purchase of property located on Market Street for the probable expansion of park land within the town.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Nay
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was 4-1.

Consideration of allocation of funding for bullet-proof vests.

Mayor Coiner presented for consideration the allocation of funding for bullet-proof vests.

Mrs. Kendall stated in 2018 ballistic vests were purchased for the Gordonsville Police Department, now those vests are showing wear and replacement parts are not available. The current vests are not rated for the level of protection that is required for the officers to be safe. Mrs. Kendall stated the new vests will meet the level of protection needed for the Town's police officers.

Council discussed the allocation of funding for the ballistic vests.

Mayor Coiner stated he wants to make sure we are doing due diligence in purchasing equipment and is requesting good reviews be obtained from the vendor and those using the new vests that will be purchased.

Mayor Coiner made a motion, seconded by Councilmember Samra and contingent upon good vendor reviews and users of the proposed ballistic vests, to allocate \$10,000 unspent from funding appropriated for the purchase of police radios for the purchase of ballistic vests for the Police Department, as presented.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Discussion regarding development of COVID-19 business support plan.

Mayor Coiner presented for discussion the development of COVID-19 business support plan.

Council briefly discussed the Town of Gordonsville merchants' event to be held Friday, July 3, 2020 to celebrate the July 4th holiday.

Discussion regarding Police Department reform and training.

Mayor Coiner presented for discussion Police Department reform and training.

Vice-Mayor Winkey stated she asked this item be placed on the agenda due to the recent events in our country and to start the conversation. She further stated we need to protect our Town and citizens.

TOWN MANAGER'S REPORT

The Town Manager presented her report.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the Public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph – (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Councilmember Brooks made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A7) – consultation with legal counsel pertaining to actual or probable litigation concerning the Freight Depot, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraph, (A7) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW MATTERS BY COUNCIL

Mayor Coiner called for a Council special meeting for June 22, 2020 at 6:30 p.m.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 10:00 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk

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