



**Town of Gordonsville, Virginia  
Agenda Item Summary  
July 20, 2020**

<p><b><u>AGENDA ITEM 11e</u></b> New Business</p> <p><b><u>AGENDA TITLE:</u></b> Consideration of Funding Safe Routes to School Grant Project.</p> <p><b><u>PRESENTER:</u></b> Mayor Robert Coiner</p>	<p><b><u>DISPOSITION:</u></b> <input checked="" type="checkbox"/> Action Required    <input type="checkbox"/> For Discussion <input type="checkbox"/> Consent Agenda    <input type="checkbox"/> Closed Session <input type="checkbox"/> Informational</p> <p><b><u>ATTACHMENTS:</u></b> <input checked="" type="checkbox"/> yes                                    <input type="checkbox"/> no</p>
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**BACKGROUND:**

The Virginia Department of Transportation has notified the Town that they anticipate the Commonwealth Transportation Board (CTB) will hold public meetings and award funding for selected projects this fall, and that the Town's Safe Routes to School project has been tentatively selected for funding in the requested amount of \$451,184. Attached for Council's reference is the project cost breakdown, including the Town's match and requested contribution from Orange County Public Schools.

VDOT is reaching out to localities whose projects are slated for funding, prior to CTB review and award, to determine their plans for moving forward in light of tentative Transportation Alternatives (TA) project selections and recognizing possible local financial constraints due to COVID-19. Specifically, VDOT is asking each locality to review its local situation and respond whether they have the financial means, resources and desire to actively pursue the referenced TA project at this time, keeping in mind the existing policies regarding the need for a minimum 20% local match contribution; the need to expend federal funds by submitting reimbursement requests every 90 days and a commitment to reach the construction phase within four (4) years of the project's first allocation of federal TA funds.

As Council will recall, staff is projecting an overall 34% decrease in sales and meals taxes combined for FY21 as the result of COVID-19. Staff has also reached out to Orange County Public Schools to gauge their ability to provide funding for this project if it is pursued this year and is awaiting a response.

Staff looks forward to Council's discussion and guidance in this regard.

**Gordon Barbour Elementary Safe Routes to School - TA Application**  
**8/22/2019**  
**Town of Gordonsville**

Planning Level Project Estimate				Project Schedule	
Description	Unit price	Unit	Total	Tentative Begin Date	Tentative End Date
<b>Construction Phase (CN)</b>				Jan-22	Aug-22
- CN Contract Est.			\$260,308		
- CEI Budget (20%)			\$52,062		
- Contingency (20%)			\$52,062		
- Railroad Inspections			\$0		
- *Inflation/yr. per bid yr.	5.00%	2.00	\$26,031		
VDOT CN Admin. (5% CN)			\$19,523		
<b>CN Total</b>			<b>\$409,985</b>		
<b>Preliminary Engineering (PE)</b>				Nov-20	Sep-21
- **Consultant fees (30% CN)			\$122,995		
- VDOT admin. (5% PE or min \$10K)			\$10,000		
<b>PE Total</b>			<b>\$132,995</b>		
<b>Right of Way (RW)</b>				N/A***	N/A***
RW Est.			\$20,000		
RW Est. VDOT Admin.(5% RW)			\$1,000		
<b>RW Total</b>			<b>\$21,000</b>		
<b>TOTAL</b>			<b>\$563,980</b>		

\*National Highway Construction Cost Index (NHCCI) 2.0 - 15%/yr. per 2018 - assume 5%/yr

\*\* PE Consultant fees run higher on small, federal projects - assume at least 30%

\*\*\*It is anticipated that right-of-way exists in all project areas; if so, this phase will not be needed.

**Proposed Project Funding**

Description	TA Grant (80%)	Local Share (20%)	Total
TA Project funding	\$451,184	\$112,796	\$563,980
<b>TOTAL</b>	<b>\$451,184</b>	<b>\$112,796</b>	<b>\$563,980</b>

Orange County Public Schools contribution (estimate) \$65,000

**Town of Gordonsville balance \$47,796**