



**TOWN OF GORDONSVILLE TOWN COUNCIL
SPECIAL MEETING AGENDA**

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Monday, June 22, 2020

6:30 p.m.

Electronically via telephone (Zoom)

Pursuant to

Virginia Code § [2.2-3708.2\(A\)\(3\)](#)

***This meeting was held via Zoom video conference and was available to the public. As such, the minutes are required to reflect the physical location of each Councilmember.*

Mayor Robert Coiner participated from his residence, located at 209 E. Gordon Avenue, Gordonsville, VA

Vice-Mayor Emily Winkey participated from her residence, located at 310 Cobb Street, Gordonsville, VA

Councilmember Jim Bradley participated from his residence, located at 102 Jackson Street, Gordonsville, VA

Councilmember Ronald Brooks participated from his residence, located at 136 Martinsburg Avenue, Gordonsville, VA

Councilmember Elizabeth Samra participated from her residence, located at 304 N. Main Street, Gordonsville, VA

CALL TO ORDER

Mayor Robert Coiner called the meeting to order at 6:30 p.m.

ROLL CALL: Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra

ADOPTION OF AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as presented. The vote was unanimous.

UNFINISHED BUSINESS

Consideration of disposition of Dix Memorial Pool for the 2020 season.

Mayor Coiner presented for consideration the disposition of Dix Memorial Pool for the 2020 season.

Mayor Coiner stated he is not ready to make a call on closing the pool for the season.

Mrs. Kendall, Town Manager, stated this is a follow up to Council's June 15, 2020 discussion regarding the use of Dix Memorial Pool for 2020 and the possible offering of swimming lessons. Mrs. Kendall stated none of the lifeguards available to work for the Town are certified as Water Safety Instructors (WSI).

She further noted that WSI classes are currently unavailable, and that staff had reached out to the Betty Queen Center and the Charlottesville City Parks and Recreation--both are currently closed.

Councilmember Samra stated the pool is ready to be used and suggested opening in Phase III of the Forward Virginia initiative.

Council discussed at the opening of the pool at great length, including the option of offering swim lessons if staff can locate a certified instructor.

Council reached a consensus to offer swimming lessons if staff can locate an instructor.

Consideration of disposition of Town of Gordonsville events for the balance of 2020.

Mayor Coiner presented for consideration the disposition of Town of Gordonsville events for the balance of 2020.

Mayor Coiner stated he is not ready to decide on the disposition of Town of Gordonsville events for the balance of 2020.

Consideration of CARES Act funding allocation.

Mayor Coiner presented for consideration of CARES Act funding allocation.

Mrs. Kendall, Town Manager, stated the Town of Gordonsville will receive \$140,030 in CARES Act Relief Funds from Orange County and the funds due to Gordonsville will be provided in a lump sum once a funding agreement with County has been executed. Mrs. Kendall stated the CARES Act provides payments from the CARES Act funding may only be used to cover qualifying expenses incurred during the period of March 1, 2020 - December 30, 2020. Mrs. Kendall further stated the Town has incurred qualifying expenditures associated with Town's COVID-19 response.

Mrs. Kendall stated Orange County is considering the development of a "business restart" grant program for businesses and non-profits and has offered the Town to participate. Should the Town decide to participate with the County in the grant program, all or a portion of the Town's CARES Act funding could be used to support Town businesses. Mrs. Kendall stated the Town also has the option of creating its own mini-grant program for business support.

Council discussed at length the CARES Act funding and the need to look at the Town’s expenses in response to COVID-19 before we can start a business mini-grant program. Councilmembers stated they need more information on what can be asked of the merchants.

Consideration of authorization to release request for proposals for engineering and design services for Town Hall parking lot redevelopment.

Mayor Coiner presented for consideration the authorization to release request for proposals for engineering and design services for Town Hall parking lot redevelopment.

Mrs. Kendall stated she had reached out to gather more information on the design-build procurement process and asked other localities their success with the process. The information gathered from the localities contacted indicated the design-build process had resulted in saved time and money for the respective projects. Mrs. Kendall stated if Council’s desire is to use the design-build process for projects, the Financial Policies should be amended to include this provision.

Council discussed at length the design-build process and ultimately decided there was no need to change the procurement process for consulting and construction services as it is currently conducted.

Mayor Coiner made a motion, seconded by Councilmember Bradley, to authorize the Town Manager to release a request for proposals to select a firm for engineering and design services for the redevelopment of the parking lot around Town Hall, as presented.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraph – (A3) – discussion or consideration of the acquisition of real property for a public purpose where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A3) – discussion or consideration of the acquisition of real property for a public purpose where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Virginia Code Section 2.2-3711 paragraph (A3) – discussion or consideration of the acquisition of real property for a public purpose where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body.

Roll call vote: Councilmember Samra Aye
Councilmember Bradley Aye
Councilmember Brooks Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

NEW MATTERS BY COUNCIL

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to authorize the Town Manager to proceed with the surveying and appraisal of the portion of VDOT property in proximity to the Gordonsville Municipal Airport.

Roll call vote: Councilmember Bradley Aye
Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 7:56 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk